

# INDOTECH COLLEGE OF ENGINEERING



Self Disclosure by Higher Education Institutes as per UGC guidelines 2024

## PART-A

### ABOUT THE INSTITUTION

Name of the college – Indotech College of Engineering

Address – 144, Malipada, Khurda, Pin – 752018

Contact Details

**City Office:**

N3/32, IRC Village,  
Nayapalli, Bhubaneswar,  
Odisha.

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The college was established in the year 2009 under the able guidance and mentorship of its founders who formed the managing trust by the name of INDOTECH EDUCATIONAL TRUST

As of 2024, the college is approved by AICTE, New Delhi and affiliated to Biju Patnaik University of Technology, Rourkela (for its Degree in Engineering programs) and State Council for Technical Education and Vocational Training, Odisha (for its Diploma in Engineering programs).

Accreditation Status – under process (not accredited as on date)

Approval Status of the institution (2024-25)

For the academic session 2024-25, the college has approvals from AICTE, BPUT and SCTE&VT as shown below



**APPROVAL PROCESS 2024-25**

**Extension of Approval (EoA)**

F.No. Eastern/1-43656276835/2024/EoA

Date of Approval: 11-Apr-2024

To,

Sub: Extension of Approval for the Academic Year 2024-25

Ref: Online application of the Institution submitted for Extension of Approval for the Academic Year 2024-25

Sir/Madam,

In terms of the provisions under the All India Council for Technical Education (Grant of Approvals for Technical Education), Powers delegated in AICTE ACT 1987, (No 52 of 1987) chapter II - us 2(g) to regulate Technical and subsequent Regulations of AICTE, I am directed to convey the approval to:

Permanent Id	1-13120911	Application Id	1-43656276835
Name of the Institution	INDOTECH COLLEGE OF ENGINEERING	Name of the Society/Trust	INDOTECH EDUCATION TRUST
Institution Address	INDOTECH COLLEGE OF ENGINEERING, PLOT NO. 144, ATPO MALLIPADA, VIA. PALLAHAT (KHURDA-206161 KHURDA, ODISHA - 752 056, BHUBANESWAR, KHORDHA, Odisha, 752056	Society/Trust Address	359, SECOND FLOOR, SAHID NAGAR, BHUBANESWAR-07, BHUBANESWAR, KHORDHA, Or 75201007
Institution Type	Private-Self Financing	Region	Eastern
Year of Establishment	2009		

To conduct following Programs/Courses with the Intake Indicated below for the Academic Year 2024-25

Level	Program	Course	Affiliating Body (University /Body)	Intake Approved for 2023-24	Intake Approved for 2024-25	NRI Approval Status	FN / Gult Quota/ OCI/ Approval Status
DIPLOMA	ENGINEERING AND TECHNOLOGY	CIVIL ENGINEERING	STATE COUNCIL FOR TECHNICAL AND VOCATIONAL TRAINING, ODISHA	60	60	No	No
DIPLOMA	ENGINEERING AND TECHNOLOGY	ELECTRICAL ENGINEERING	STATE COUNCIL FOR TECHNICAL AND VOCATIONAL TRAINING, ODISHA	60	60	No	No

Level	Program	Course	Affiliating Body (University /Body)	Intake Approved for 2023-24	Intake Approved for 2024-25	NRI Approval Status
DIPLOMA	ENGINEERING AND TECHNOLOGY	MECHANICAL ENGINEERING	STATE COUNCIL FOR TECHNICAL AND VOCATIONAL TRAINING, ODISHA	60	60	No
UNDER GRADUATE	ENGINEERING AND TECHNOLOGY	CIVIL ENGINEERING	Biju Patnaik University of Technology, Bhubaneswar	45	45	No
UNDER GRADUATE	ENGINEERING AND TECHNOLOGY	COMPUTER SCIENCE AND ENGINEERING	Biju Patnaik University of Technology, Bhubaneswar	30	30	No
UNDER GRADUATE	ENGINEERING AND TECHNOLOGY	ELECTRICAL AND ELECTRONICS ENGINEERING	Biju Patnaik University of Technology, Bhubaneswar	30	30	No
UNDER GRADUATE	ENGINEERING AND TECHNOLOGY	ELECTRICAL ENGINEERING	Biju Patnaik University of Technology, Bhubaneswar	45	45	No
UNDER GRADUATE	ENGINEERING AND TECHNOLOGY	MECHANICAL ENGINEERING	Biju Patnaik University of Technology, Bhubaneswar	45	45	No

**AICTE Permanent institute ID: 1-13120911**

The EoA reports of the institution are to be found at the following link on our website

**[www.indotech.ac.in/?id=eoA](http://www.indotech.ac.in/?id=eoA)**

# Annual Report of Indotech College of Engineering (2024)

## JANUARY 2024

### NEWS AND EVENTS



#### Odd semester practical and theory examination (Diploma)

Diploma practical examination of 1st semester was conducted on 23rd January. The students performed their experiments successfully and submitted their lab records and answer sheets.

Diploma examination of odd semester i.e 1st semester(20/01/2024-25/01/2024), 3rd semester(4/01/2024-13/01/2024) and 5th semester(3/01/2024-12/01/2024) were conducted successfully with the active participation of all the staffs and students of the college.

#### ACADEMICS

##### Odd semester examinations (B.Tech)

BPUT odd semester examination of 3rd & 5th semesters was held from date 27th Dec.2023 to 16th Jan.2024 at the campus. The examination was conducted in a smooth and efficient way by the active cooperation of all the staff members as the students were encouraged to give their best in all papers for their bright future ahead. Mr. Tapas Kumar Sahoo from Mechanical Department was appointed as the Centre Superintendent for the examination and Mr. Swastik Mohanty from EEE department was made the in charge of the examination who led the team of invigilators and other support staff that took care of all the necessary arrangement.



#### Republic Day celebrations on 26th January at college campus

Republic Day was celebrated with great enthusiasm and patriotic fervor in the college campus on 26th of January 2024. All the staff and students gathered in front of B block building to participate in the event. The program started with the flag hoisting by our beloved M.D Mr. Yivek Sharma, Mrs Smritirekha Moharathi and Mr Bikanant Harichandan were invited as our special guests from Malipada village who are well known social workers and influential personalities in the locality. It was followed by the singing of national anthem by all present.

The staff and students celebrated the essence of liberty and help India accomplish its freedom fighters' dreams. In celebration of Republic Day, citizens were encouraged to display their patriotism and pride. The students pledge to live as good citizens and help make their country a happier and more peaceful one.

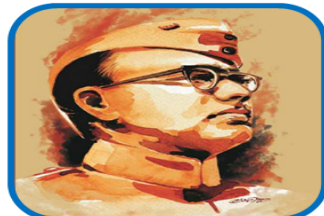


The management staff present in the event encouraged the bright young minds to contribute whole heartedly towards the cause of a developed India.

The event concluded with the distribution of refreshment packets and a vote of thanks given by the administrative staff. The event was organized under the able leadership of Dillip Kumar Mallick, the Campus Manager of Indotech College of Engineering.

#### Netaji Jayanti celebrations

on 23rd January 2024 our college celebrated 127th birth anniversary of Netaji Subhas Chandra Bose at the college campus. Netaji Jayanti, or the birth anniversary of Netaji Subhas Chandra Bose, is commemorated with reverence and respect across India. Born on January 23, 1897, in Cuttack, Odisha, Subhas Chandra Bose was a prominent leader in the Indian independence movement against British colonial rule.



His unwavering patriotism, courage, and vision continue to inspire generations of Indians. Netaji Subhas Chandra Bose's birth anniversary serves as a poignant reminder of the sacrifices made by the heroes of India's freedom struggle.

The presence of faculties and mentors in the program made it a successful event. During the ceremony, students were motivated to follow the path of Gandhi's wisdom and belief for their success in career and lives.

#### STUDENTS BUSY IN LAB WORK AT COLLEGE



## FEBRUARY 2024



## ACADEMICS

### Saraswati Puja Celebration



On the auspicious day of Saraswati Puja, the students and faculty of our college came together at the reception area of A-Block in the college campus to seek the blessings of the goddess of knowledge, music, art and culture. Both teachers and students actively participated in every aspect of the celebration. The shared enthusiasm and collective reverence for knowledge created a sense of togetherness, fostering a unique bond among the school community. These celebrations at campus ensure that students find a home away from home. Both the faculty and students joined hands together, with great zeal to make the event a memorable one also evoking the blessing of the goddess of knowledge to have a successful academic and carrier growth.



### Saraswati Puja celebration at college campus

The celebration concluded on a sweet note with the distribution of pasad, a blessed offering that symbolizes the divine blessings received during the puja. Through this joyous celebration, our college not only enhanced the cultural and spiritual significance of Saraswati Puja but also highlighted the importance of harmony and unity in our diverse community



### Visit of Shri. P.B.Reddy to our college campus



The 4th of February 2024 was a memorable day for all staff and students of Indotech College of Engineering when Sri Peddinti Butchi Reddy, a notable personality in the sectors of education, aviation and also a war veteran who has served the nation, visited the campus on a day long tour.

Shri reddy was born in the year 1937 to Shri Peddinti Rajabbayi and Peddinti Padmavathi in the village of Janulapalli near Pithapuram in Andhra Pradesh. After that he worked for Indian Airlines and retired as Chief Manager. Later, in 2004, he established Hyderabad College of Aviation Technology for aircraft maintenance engineering which has now shifted to Kerala. He is founding Chairman of an engg. college in Bhubaneswar. He is presently the CEO of Mythri Aviation, Hyderabad.

He was accompanied by our respected Principal Dr. Ravi P Reddy and our Chairperson Dr. Ragoor Sujatha who took him on small tour around the campus to see the new facilities and renovations that has happened recently.



A small Felicitation ceremony was organized at the college library to felicitate Shri. Reddy.

The event was graced by our beloved chairperson Ragoor Sujatha, Our principal Dr.Ravi P.Reddy along with other prominent members presented the honorable guest with small memento and a shawl. Our faculties and students also got a chance to interact with the eminent personality thereby gaining some valuable lessons and guidance from him. The event concluded with hunch organized by the college.







## Construction update

Under the supervision of Campus Manager Mr. Dillip Kumar Mallick the following civil works has been successfully undertaken:-

New water pipeline has been laid around the college campus area in order to facilitate the watering of the newly planted palm trees and other greeneries around the campus.

Water pump near the parking area has been made operational which was previously damaged.

Water tank on the B Block roof has been installed and made operational in order to provide water supply to the existing sanitary lab which previously had no water supply.

Portico column dhali work has been completed and the roof work for the same is under way.



## BPUT B.Tech and Diploma answer scripts evaluation of the odd sem examination by our faculties

The following faculties have been assigned to evaluate the B.tech and diploma semester answer scripts of the odd semester examination at GIET,BANIATANGI by the college:-

Tapas Kumar Sahoo-Asst prof.(M.E)

Banaja Behera-Asst prof.(C.S.E)

Suradra sahuo-Asst prof.(Chemistry)

Binapani Sethi-Asst prof.(E.E.E)

Rosalin Bal-Asst prof.(C.E)

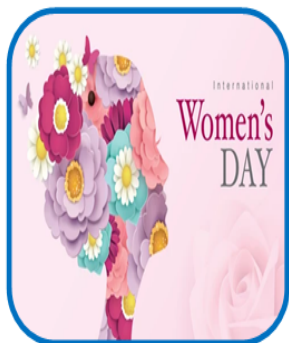
## Safer internet day celebrated at the college campus

The Safer Internet Day was celebrated on Tuesday 6th February 2024 at our college campus. Safer Internet Day is an annual event celebrated worldwide to promote safer and more responsible use of online technology and mobile devices, especially among children and young people. It is typically observed on the second day of the second week of February each year.



# MARCH 2024

## NEWS AND EVENTS



### Celebration of women's day at our college campus

International Women's Day is a global celebration of the social, economic, cultural, and political achievements of women, as well as a call to action for gender equality. This year, our college embraced the spirit of empowerment and inclusivity.

Our director (ops.) shared his insights and experiences, inspiring young women to pursue their passions and aspirations with confidence and determination.

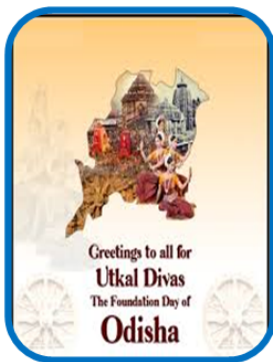
Through meaningful conversations, engaging activities, and heartfelt celebrations, International Women's Day at our college served as a powerful reminder of the progress we've made and the work that lies ahead in the journey towards a more inclusive and equitable society.

As we reflect on the significance of this day, let us reaffirm our dedication to supporting and uplifting women in all facets of life, ensuring that every woman has the opportunity to thrive, succeed, and make her mark on the world.



## APRIL 2024





### Celebration of Utkal Divas

Our college, reverberated with the spirit of Odisha on 1<sup>st</sup> April, as the college community came together to celebrate The 89th Utkal Divas, commemorating the creation of a separate Odisha state on linguistic basis on April 1, 1936. Recalling the contribution of these leaders, Prof. Mohanty said it was the responsibility of all to strive to make Odisha a developed state by 2036.

Speaking at a discussion on the state's progress, our director(ops) said scores of Odias had made huge contribution in various fields including art and culture, literature, science and technology, industry, education and sport over the decades.

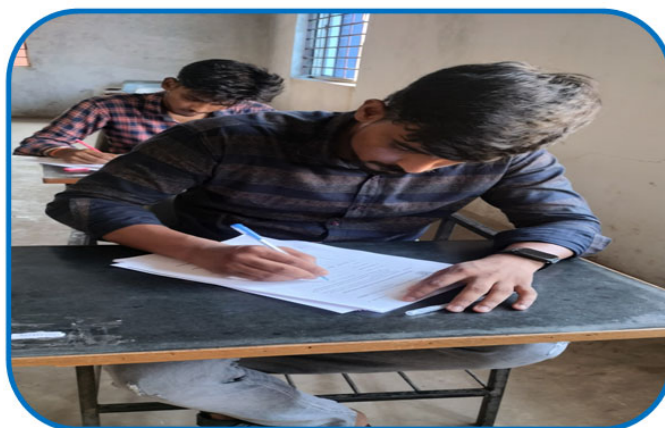
Students and staffs were encouraged to take pride in our language and make efforts to popularize the odiya language among the student and staff fraternity.



### Form fill up for even semester exams of diploma and B.tech students

The form fill-up process for even semester exams of diploma and B.Tech students was conducted smoothly with active participation from students and cooperation from faculty members. The timely completion of this process sets the stage for the upcoming examinations and ensures a streamlined administrative workflow.

The schedule for form fill-up was announced well in advance through notices, emails, and online platforms to ensure all students were aware of the process also the Reminders and extensions were communicated to students to ensure no one missed the form submission deadline.



## MAY 2024

### NEWS AND EVENTS

#### ACADEMICS

#### Even semester examination (B.Tech.)

BPUT even semester examination of 2nd, 4th & 6th semesters were held from 1<sup>st</sup> May 2024 to 31<sup>st</sup> May 2024 at the college campus. A total of 284 students were registered for the examination. Room numbers A112, A125, A126, A127 of the first floor of A-BLOCK was dedicated for the conduction of the examination. The process was made smooth and efficient by the active cooperation of all the staff members as the students were encouraged to give their best in all papers for their bright future ahead. Our Director(ops) Mr. Soniya Darshan Jena was appointed as the Centre Superintendent for the examination and Mr. Swastik Mohanty from EEE department was made the in charge of the examination who led the team of invigilators and other support staff that took care of all the necessary arrangement.



#### Even semester examinations and practical examination (Diploma )

Diploma even semester examination of 2nd, 4th & 6th semesters and held from 8<sup>th</sup> May 2024 to 8<sup>th</sup> June 2024 and diploma practical examination at the college campus. A total of 360 students were registered for the examination. Room numbers A005, A009, A010, A011, A004 of the ground floor was dedicated for the conduction of the examination. The process was made smooth and efficient by the active cooperation of all the staff members as the students were encouraged to give their best in all papers for their bright future ahead. Our Principal Dr. Ravi P Reddy was appointed as the Centre Superintendent for the examination and Mr. Aurobinda Prasad Rout from ME department was made the in charge of the examination who led the team of invigilators and other support staff that took care of all the necessary arrangements.







### New appointment

Mr. Hemanant Kumar Sahoo has been appointed as the new driver to our organization. He has a good amount of experience of 10 years to his credit. His experience includes driving college buses of various high profile institutions as well as long route passenger buses.



### BPUT evaluation of even semester papers

The following faculties of our institution had been appointed for the evaluation of even semester examination papers from D.05.07.24 to D.02.06.24 at GIET, BANIANANGI.

- Mr. Tapas Kumar Sahu
- Ms. Banaja Behera
- Ms. Subhadra Sahu
- Ms. Binapani Sethi

## JUNE 2024

### NEWS AND EVENTS

#### ACADEMICS

#### Diploma Even semester practical examination

The Diploma Practical Examination for the 2nd semester students was conducted on D.03.06.24. The examination was conducted in accordance with the guidelines set by SCTVT and was aimed at assessing the practical skills and knowledge of the students in their respective fields.

The practical examination was conducted in a fair and transparent manner. The students were divided into batches and were allotted specific time slots for their examination. The examination was conducted in four laboratories, each equipped with the necessary equipment and machinery.

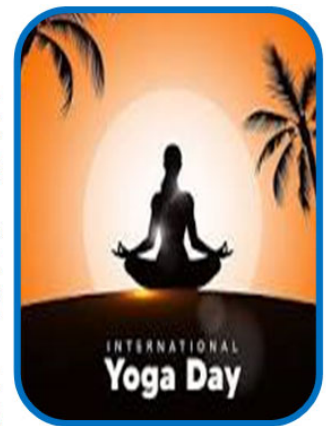
The examiners, who were experts in their respective fields, evaluated the students performance based on their ability to complete the assigned tasks within the given time frame. The students were assessed on their technical skills, safety precautions, and ability to follow instructions.

#### International Yoga Day Celebration

Indotech college of Engineering celebrated the 10th International Yoga Day on 21st June 2024 with great enthusiasm and fervor. The event was organized by the Department of Physical Education and Sports in collaboration with the Yoga Club of the college.

The celebration began at 7:30 am with a mass yoga session in the college auditorium. Students, faculty members, and staff participated in the event. The session included various Asanas, Pranayama, and Meditation techniques, which were demonstrated and explained in detail.

The event was inaugurated by our Director (Ops.), Mr. Soumya Darshan Jena, who emphasized the importance of yoga in maintaining physical and mental well-being. He encouraged the students to make yoga a part of their daily routine and to spread awareness about its benefits.



The yoga session was followed by a lecture on the "Benefits of Yoga in Modern Life" by one of our senior faculty member Mr. Swastik Mohanty. The speaker highlighted the importance of yoga in reducing stress, improving flexibility, and enhancing overall health.

The celebration concluded with a pledge-taking ceremony, where all participants took an oath to practice yoga regularly and to promote its benefits among their peers.

The International Yoga Day celebration at our college reinforced the college's commitment to promoting a healthy and holistic lifestyle among its students and staff.

Organizing Committee:

Indotech cultural team



## World Environment Day Celebration

Our college celebrated World Environment Day on 5th June 2024 with a series of events and activities aimed at raising awareness about the importance of environmental conservation. The event was organized by the Cultural Team of the college.

The celebration began with a tree plantation drive, where saplings were planted in the college campus. The students, faculty members, and staff participated in the drive, which was inaugurated by our Director (Ops.). He emphasized the importance of trees in maintaining ecological balance and urged everyone to take care of the saplings.



The celebration also included a cleanliness drive, where students and faculty members participated in cleaning the college campus and its surroundings. The event concluded with a pledge-taking ceremony, where all participants took an oath to protect the environment and promote sustainable living.

# JULY 2024

## NEWS AND EVENTS

### ACADEMICS

#### Commencement of odd semester classes for both B.Tech and Diploma programs

The odd semester classes for B.Tech and diploma started on 8<sup>th</sup> July and 1<sup>st</sup> July respectively.

The beginning of the odd semester marks an exciting phase for both new and returning students. This semester brings with it updated curricula, interactive learning sessions, and numerous opportunities for hands-on experiences. The college has meticulously planned a robust academic calendar, Lesson plan and Time Table which will facilitate and ensure smooth and effective completion of the syllabus that balances theoretical knowledge with practical applications across all disciplines.

#### New Academic in-charge Appointed for Diploma Program

The college has announced the appointment of a new academic in-charge for the diploma program. Mr. Pradyumn Sahoo, an experienced educator with over 6 years of teaching and administrative experience, will take on this role starting from July 27, 2024.

Mr. Sahoo is known for his dedication to student success and his innovative approach to education. In his new role, Mr. Sahoo will be responsible for overseeing the academic activities of the diploma program, ensuring that students receive high-quality education and support.

The college Management believes that Mr. Sahoo's leadership will bring positive changes to the diploma program, helping to enhance the learning experience for all students. Mr. Sahoo has expressed his excitement about the new role and looks forward to working closely with students and faculty members to achieve academic excellence.

#### Presentation before the BPUT Academic Council for Affiliation of 2024-25

Our college continues to uphold its commitment to excellence in technical education as it recently completed its presentation for the yearly provisional affiliation with Biju Patnaik University of Technology on 15th July 2024 at BPUT, Roukela. This annual process is crucial for maintaining the institution's status as a recognized BPUT affiliate, allowing it to offer accredited programs and ensure the highest standards of education.

Both our Principal Dr. Ravi P. Reddy and M.D. Shri Vivek Shama presented this year's presentation which was meticulously prepared, reflecting the college's ongoing efforts to enhance its academic and infrastructural capacities. The key elements highlighted during the session included:

- Continuous Improvement in Infrastructure
- Faculty Development and Academic Excellence Student Achievements and Industry Partnerships particularly in securing internships and placements with reputed companies

#### Looking Ahead

With the provisional affiliation under review, Indotech College of Engineering is confident in its ability to meet and exceed BPUT's stringent standards. The college remains committed to its mission of delivering quality education and preparing students for successful careers in the ever-evolving technical landscape.

The outcome of the affiliation process will be announced in the coming weeks, and the college is eagerly awaiting positive feedback from the BPUT review committee.

#### Supplementary Exam for B.Tech Students

The university has officially announced the schedule for the B.Tech supplementary exams. These exams are for students who were unable to pass certain subjects during the regular semester exams. The supplementary exams give students another chance to clear their backlogs and move forward in their academic journey.

According to the university's notification, the exams will begin on July 24, 2024, and will continue until August 5, 2024. The detailed timetable has been uploaded on the official university website, where students can check the dates and times for their respective subjects. Our Principal Dr. Ravi P. Reddy was appointed as the Centre Superintendent for the examination and Mr. Swastik Mohanty from EEE department was made the in-charge of the examination who led the team of invigilators and other support staff that took care of all the necessary arrangement.

#### Staff Commemoration Ceremony at Indotech College of Engineering

Indotech College of Engineering recently hosted a staff commemoration ceremony on July 2<sup>nd</sup>, 2024 at the college campus, to recognize and honor the hard work and dedication of its Staff. The event celebrated the significant contributions of those who have played a crucial role in the college's growth and success over the years. For the occasion twelve staff members were chosen who have completed more than ten years of dedicated service in the institution.

1. Anil Kumar Mallick
2. Pranod Kumar Mohapatra
3. Pabitra Kumar Muduli
4. Sangram Keshari Rautray



5. Pradipta Kumar Moharana
6. Pradipta Pradhan
7. Prakash Samantray
8. Rabindra Muduli
9. Hrusikesh Behera
10. Harihar Mishra
11. Swastik Mohanty
12. Sourav Senani Suvankar

The ceremony began with a warm welcome from the Principal, Dr. Ravi P.Reddy, who expressed his heartfelt gratitude to all staff members for their commitment and efforts. In his speech, Dr. Reddy emphasized the importance of teamwork and collaboration in achieving the college's goals. He acknowledged that the progress and accomplishments of the college are largely due to the dedication and perseverance of its associates.

The Managing Director Mr. Vivek Shamma addressed the gathering, acknowledging the teamwork and perseverance that have driven the college forward. He emphasized that the achievements of the institution are a result of the collective efforts of everyone, from educators to administrative and support staff.

The Chairperson Madam Dr.Ragoor Sujata, the special guest of the event, delivered an inspiring speech, commending the dedication and spirit of the staff. She encouraged everyone to continue their excellent work and to strive for even greater achievements in the future.

These individuals were recognized for their dedication and commitment to the college, playing a key role in its ongoing success. Their contributions have made a significant impact on both the academic and operational excellence of the institution.

Each award recipient was recognized for their exceptional performance, commitment to quality, and contribution to the positive academic and administrative environment at the college. The awardees received certificates of appreciation and mementos as a token of gratitude from the college management.

The felicitation ceremony also featured inspiring speeches from senior members who shared their experiences and highlighted the importance of continuous learning and innovation. They encouraged their colleagues to keep striving for excellence and to remain committed to their roles as educators and mentors.

Following the award presentations, the event concluded with a vote of thanks delivered by the Director (Operations) Mr. Soumya Dashan Jena. He expressed appreciation to the organizing team for putting together a successful event and thanked all the staff members for their unwavering support and dedication to the college.

The ceremony was followed by a group photo session and light refreshments, allowing everyone to celebrate together in a relaxed and joyful atmosphere. The staff commemoration ceremony at Indotech College of Engineering was a memorable event that reinforced the college's commitment to recognizing and appreciating the valuable contributions of its staff.



## AUGUST 2024

### NEWS AND EVENTS

#### ACADEMICS

##### Computer lab refurbishing work under progress

The computer lab refurbishment project started from the month of July to upgrade the existing infrastructure and ensure the facility meets current technological standards. The lab serves for students and staff and requires updates to both hardware and software to support modern educational and research needs.

The primary goal of the refurbishing work is to create a more efficient, accessible, and future-proofed learning environment. This involves:

- Upgrading outdated hardware
- Improving network infrastructure
- Installing modern software and tools
- Enhancing ergonomics and usability of the lab space

The refurbishing covers the following key areas:

- **Hardware Upgrades:** Replacing old computers with newer models that support advanced software. Upgraded components include processors, memory (RAM), and storage (SSD drives).
- **Network Enhancements:** Improving the network speed and reliability by upgrading switches, routers, and implementing fiber-optic connections.
- **Software Installations:** Installing the latest operating systems, programming software, and productivity tools. This also includes setting up virtualization for easy management of multiple environments.
- **Furniture and Layout Modifications:** Updating the workstations with ergonomic chairs and desks, ensuring optimal use of the available space to accommodate more students.
- **Electrical Wiring and Safety Upgrades:** Updating the electrical wiring to ensure it meets safety standards and can handle the increased load from new equipment.

The ongoing refurbishing project will significantly improve the computer lab's capacity and efficiency. It will provide students and staff with better resources and a more comfortable working environment, contributing to enhanced learning and productivity.

##### Plantation Drive at Indotech College of Engineering: A Green Initiative

Indotech College of Engineering took a significant step towards environmental sustainability on 14th August. The college organized a plantation drive as part of its commitment to promoting greenery and reducing its carbon footprint.

The event saw an enthusiastic participation from students, faculty, and staff members. The college campus was transformed into a vibrant green space as various plant species were carefully selected and planted. The focus was on native trees and shrubs that are well-suited to the local climate and contribute to the biodiversity of the region.

The plantation drive not only enhanced the aesthetic appeal of the campus but also provided numerous environmental benefits. The newly planted trees will absorb carbon dioxide, release oxygen, and help regulate the local temperature. They will also provide habitat for wildlife and contribute to soil conservation.

Our plantation drive was a successful initiative that demonstrated the college's dedication to environmental responsibility. It was a tangible step towards creating a greener and more sustainable future for generations to come.



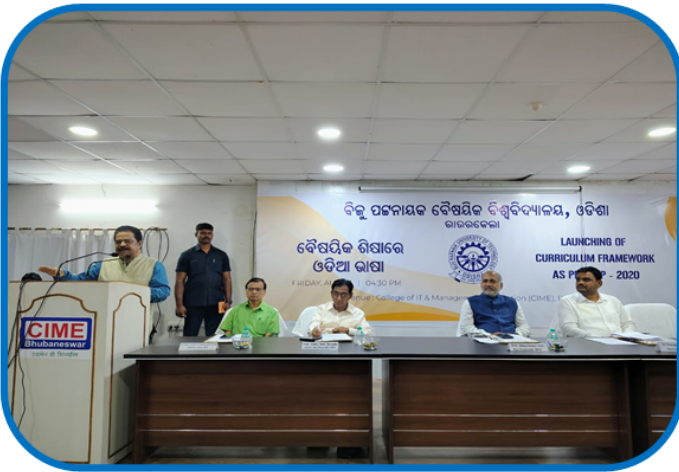


## Academic Council Meeting of BPUT on 23rd August

The Academic Council of Biju Patnaik University of Technology (BPUT) convened on Friday, 23rd August 2024, at 1:00 P.M. at the Centre for Innovation and Entrepreneurship (CIME), Bhubaneswar. This significant meeting aimed to discuss and deliberate on various academic matters, policies, and decisions that shape the future of the university. The meeting was attended by our esteemed Director, Mr. Soumya Darshan Jena and Asst. Prof. Tapas Kumar Sahoo of Mechanical department.

The Academic Council, comprising esteemed members from the academic and administrative fraternity, gathered to review and approve crucial academic decisions, including curriculum updates, examination reforms, and research initiatives. The meeting provided a platform for the council members to share their expertise, exchange ideas, and collaborate to enhance the overall academic environment of BPUT.

The outcome of this meeting is expected to have a profound impact on the academic landscape of the university, influencing the lives of students, faculty members, and the broader academic community.



## Indotech College of Engineering to Participate in QCI

Indotech College of Engineering is set to participate in the Quality Council of India (QCI) ranking for diploma colleges this year. This marks the first time the institution is entering the prestigious ranking system, which aims to assess and rank technical institutions at the diploma level across the state.

The QCI ranking is known for its rigorous evaluation process, which focuses on several key areas such as academic quality, infrastructure, student outcomes, and overall institutional management. By participating, Indotech College of Engineering seeks to benchmark itself against other diploma institutions and showcase its commitment to providing quality technical education.

The college administration has been making preparations to meet the various evaluation criteria set by QCI, including improving academic resources, upgrading facilities, and enhancing student services. Indotech's participation is seen as a strategic move to elevate its reputation and attract more students who seek high-quality technical education.

With this step, the institution is positioning itself as a leader in diploma education within the state, while aligning with national quality standards to ensure continuous improvement in its academic offerings.

## Orientation Programme for B.Tech and Diploma Students at Indotech College of Engineering

Indotech College of Engineering recently organized a comprehensive orientation programme for its newly admitted B.Tech and Diploma students. The event, aimed at welcoming students into the academic environment, was designed to provide insights into college life, academic expectations, and the various resources available on campus.

The orientation programme featured introductory sessions from the college's leadership, including the principal, academic heads, and department coordinators. Students were introduced to the curriculum structure, academic policies, and the range of co-curricular and extra-curricular activities offered by the college. The event also focused on key topics such as time management, career planning, and soft skills development, crucial for students embarking on their engineering journeys.

The orientation programme served as a platform to introduce students to their peers and faculty, helping to foster a sense of community. It concluded with an interactive Q&A session, where students addressed their queries directly with the faculty and administrative staff.

The initiative underscored Indotech College of Engineering's commitment to providing a supportive and engaging environment for students, ensuring a smooth transition into their engineering education.

## Independence Day Celebration at Indotech College of Engineering

The Independence Day celebration at Indotech College of Engineering was a vibrant and patriotic event that filled the campus with a sense of pride and unity. The entire program was designed to honor the spirit of independence and remember the sacrifices made by countless freedom fighters who fought for the nation's freedom.

The celebration began with the flag hoisting ceremony at 9:00 AM. The national flag was hoisted by our esteemed MD Shri Vivek in the presence of our director(ops.) Mr. Soumya Darshan Jena. As the tricolor unfurled in the sky, the crowd proudly sang the national anthem in unison, filling the atmosphere with patriotic fervor. The MD delivered an inspiring speech, reflecting on the significance of Independence Day and the ongoing journey of building a strong and self-reliant nation.

The event also featured powerful speeches delivered by our director and selected students. Our director emphasized the importance of understanding the true value of freedom and encouraged students to contribute positively to the country's growth. Student speeches revolved around the theme of national pride, the responsibilities of young citizens, and India's journey from independence to becoming a global powerhouse.

In the spirit of giving back to society, the college organized a tree plantation drive on campus on the previous day symbolizing growth, hope, and a greener future. Students actively participated in planting saplings, marking their commitment to environmental sustainability. Simultaneously, a blood donation camp was held in collaboration with local hospitals, where students and faculty members voluntarily donated blood as a gesture of social responsibility.

After the conclusion of the main program, students and faculty gathered for light refreshments, and traditional Indian sweets were distributed, symbolizing the joy and festivity of the occasion. This simple gesture brought everyone together in a moment of unity and camaraderie.

The Independence Day celebration at Indotech College of Engineering was not only a day to commemorate India's freedom but also a reminder of the responsibilities that lie ahead for the youth. Through cultural performances, social initiatives, and engaging competitions, the event succeeded in instilling a deep sense of national pride and encouraged students to play an active role in nation-building. The college's efforts in making the event inclusive, educational, and socially impactful were evident, leaving everyone inspired to contribute to the country's bright future.



## NEWS AND EVENTS

### ACADEMICS

#### Celebrating Tradition: Ganesh Puja and Biswakarma Puja at Indotech College of Engineering

At Our College, the vibrant celebrations of Ganesh Puja and Biswakarma Puja highlight the rich cultural heritage and communal spirit of our campus.

Ganesh Puja, held on 6 September, took place in the Electrical Machine Lab, where students and faculty gathered to honor Lord Ganesh, the deity symbolizing wisdom, prosperity, and the removal of obstacles. The event was graced by the presence of Managing Director and all college staffs, who participated in the rituals and encouraged students to seek blessings for their academic journeys. The campus was adorned with colorful decorations and flowers, creating a festive atmosphere. Rituals included chanting mantras, offering traditional sweets and fruits, and engaging in cultural performances that showcased the talents of our students.

Following closely was Biswakarma Puja, celebrated on 17<sup>th</sup> September. This puja held in the engineering workshop area, honored Lord Biswakarma, the divine architect and patron of craftsmen. The celebration emphasized the importance of creativity and innovation in engineering. Students participated in workshops and project demonstrations, highlighting their technical skills and ingenuity. The rituals involved blessing tools and machinery, symbolizing respect for the engineering profession and the spirit of craftsmanship.

Together, these festivals reflect our college's commitment to blending tradition with modern education, creating a holistic environment where students can thrive both academically and culturally contributing to enhanced learning and productivity.



#### 'A' Block Routine Maintenance work

Recently, the routine maintenance of A Block was conducted, ensuring that the facilities remain safe, functional, and welcoming for all students and faculty.

##### Maintenance Overview

The maintenance activities started with a comprehensive assessment of the building's infrastructure. Key areas of focus included classrooms, laboratories, and common areas. The maintenance team, led by Mr. Dillip Kumar Malik, worked diligently to address any repairs, upgrades, and cleanliness concerns.

##### Key Activities

**Classroom Upgrades:** All classrooms are undergoing cleaning, and necessary repair are being made to desks and chairs to ensure student comfort.

**Laboratory Checks:** The science and engineering laboratories were inspected for equipment functionality and safety compliance. Calibration of instruments was performed, and supplies were restocked to support ongoing research and practical classes.

**Electrical and Plumbing Repairs:** Electrical systems were evaluated, with necessary repairs made to lighting fixtures and outlets. Plumbing issues such as leaks and water pressure concerns are being currently addressed.

**Common Areas:** The maintenance team also focused on common areas, ensuring that restrooms, corridors, and waiting areas were cleaned and well-maintained. Signage was updated to improve navigation throughout A Block.

#### Registration of Regular and Back Paper for 5th and 7th semester students

The registration process for the 7th and 5th semester students, including both regular and back paper students, was successfully completed in September. Over the course of the registration period, which ran smoothly from 17<sup>th</sup> September to 24<sup>th</sup> September, students efficiently enrolled for their respective courses using the college's online portal. Regular students were able to select their courses for the upcoming semester, while back paper students registered for their pending subjects to prepare for re-examinations. The administration expressed satisfaction with the overall process, highlighting the active participation of the student body and the support provided by the academic team.

#### New Open Mechanical Workshop to be constructed

In an exciting development for the Mechanical Engineering Department, our college is set to expand its facilities with the construction of a new open mechanical workshop. This additional workshop will be located adjacent to the existing mechanical workshop and is designed to meet the growing needs of students and faculty.

With the increase in student intake and advancements in mechanical engineering technologies, the current workshop has seen heavy utilization over the past years. The new facility will ease congestion, provide additional space for practical sessions, and allow students to work on larger projects with ease. The open structure will also encourage collaborative learning, with better ventilation and natural lighting enhancing the overall working environment.

Equipped with modern machinery and tools, the new workshop will cater to a variety of projects, from traditional mechanical fabrication to cutting-edge research. It will serve as a hub for innovation, giving students access to the resources they need for hands-on learning and experimentation. "This additional workshop marks a significant step toward improving our infrastructure and ensuring that our students have the best possible facilities for their practical education," said the Head of the Mechanical Engineering Department.

Construction of the workshop is expected to begin in the coming months, with completion targeted for the next academic year. The administration is committed to ensuring that the facility is operational as soon as possible, allowing students to benefit from it at the earliest opportunity. This expansion is part of the college's ongoing efforts to enhance the learning experience and equip future engineers with the skills and tools they need to succeed in the industry.

#### Precautions to Be Taken While Working in Electrical and Mechanical Labs

Ensuring safety in both electrical and mechanical labs is paramount for students and faculty alike. These labs provide hands-on experience with machinery and equipment that, while essential for learning, can pose significant risks if not handled properly. To minimize accidents and maintain a safe working environment, it's crucial to follow specific safety guidelines while working in these labs.

##### Safety in Electrical Labs:

**Proper Insulation and Equipment Check:** Always check the insulation of wires, plugs, and cables before use. Faulty or damaged wiring can lead to electrical shocks, so ensure that all equipment is in good condition.



**Use of Personal Protective Equipment (PPE):** Wear appropriate PPE such as insulated gloves and safety shoes when handling electrical components. These provide an additional layer of protection in case of accidental contact with live circuits.

**De-energize Circuits:** Before conducting any work on electrical systems, make sure the equipment is turned off and disconnected from power sources. Always use a voltage tester to confirm that the circuit is not live.

**Avoid Water:** Never operate electrical equipment with wet hands or in damp environments, as water greatly increases the risk of electrical shock.

**Emergency Procedures:** Familiarize yourself with emergency shut-off buttons and switches in the lab. In case of an electrical fire or shock, it is essential to know the quickest way to disconnect power and administer first aid.

**Safety in Mechanical Labs:**

**Wear Appropriate Clothing:** Loose clothing, jewelry, and long hair should be secured to avoid getting caught in machinery. Always wear lab coats, safety goggles, and closed-toe shoes.

**Machine Awareness:** Before using any mechanical equipment, ensure you have been properly trained. Be aware of the machine's operational limits and never exceed them. Always read the manual or safety instructions of the machinery you are operating.

**Guarding and Shields:** Machines with moving parts should always have guards in place. Never remove or bypass these safety devices, as they are critical in preventing accidents.

**Proper Lifting Techniques:** When lifting heavy tools or materials, use proper lifting techniques to avoid strain or injury. If the load is too heavy, use mechanical assistance or ask for help.

**Tool Handling:** Only use tools and machines you are authorized and trained to operate. Handle sharp tools carefully and always store them safely when not in use.

**General Lab Safety:**

In both electrical and mechanical labs, a clutter-free workspace is essential. Spilled liquids, scattered tools, or loose wires can lead to accidents. Ensure that all emergency equipment, such as fire extinguishers and first aid kits, is easily accessible, and report any malfunctioning equipment to the lab supervisor immediately. Always work in pairs or groups when handling high-risk equipment, so help is readily available if needed.

By following these precautions, students and staff can ensure a safer working environment in both electrical and mechanical labs. Safety is everyone's responsibility, and understanding these guidelines is key to preventing accidents and injuries while working with potentially hazardous equipment.

## Annual Accounts and Balance Sheets of the trust (Income Expenditure summary)

INDOTECH EDUCATIONAL TRUST REGD. OFFICE : PLOT NO-359, SAHEED NAGAR BHUBANESWAR-751007				
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2024				
S.NO	INCOME	SCHEDULE	CURRENT YEAR AMOUNT (Rs)	PREVIOUS YEAR AMOUNT (Rs)
1	Academic Income	9	2,56,55,000.00	1,99,96,000.00
2	Other Income	10	1,38,096.00	19,72,487.00
	<b>TOTAL</b>		<b>2,57,93,096.00</b>	<b>2,19,68,487.00</b>
<b>EXPENDITURE</b>				
1	Academic Expenditure	11	70,98,690.00	36,56,710.00
2	Administrative Expenditure	12	40,41,000.72	40,72,296.00
3	Establishment Expenditure	13	1,26,04,509.35	1,04,76,955.00
4	Hostel Expenses	14	7,24,125.00	6,65,680.00
5	Transport Expenses	15	4,51,392.00	6,61,402.00
6	Finance Cost	16	8,503.88	19,721.53
7	Depreciation	17	36,70,560.00	43,11,389.00
	<b>TOTAL</b>		<b>2,85,98,440.95</b>	<b>2,38,44,153.53</b>
	Excess of Income over Expenditure		(28,05,344.95)	(18,75,666.53)
	Less: Prior Period Expenses		-	-
	Balance transferred from previous Year		(28,05,344.95)	(18,75,666.53)
	Balance transferred to Capital Fund		(28,05,344.95)	(18,75,666.53)
As per our report of even date For Santosh K. Agrawalla & Associates Chartered Accountants				
CA. N. C. Prusty Partner Membership No.058396 Place: Bhubaneswar Date: 24/07/2024 UDIN : 24058396BRC QNU8603			For and on behalf of Indotech Educational Trust  Managing Trustee  Trustees	

INDOTECH EDUCATIONAL TRUST REGD. OFFICE : PLOT NO-359, SAHEED NAGAR BHUBANESWAR-751007				
BALANCE SHEET AS ON 31ST MARCH 2024				
S.NO	SOURCES OF FUND	SCHEDULE	CURRENT YEAR AMOUNT (Rs)	PREVIOUS YEAR AMOUNT (Rs)
1	Capital Fund	I	(290,96,989.15)	(2,62,91,644.20)
2	Loan Fund:			
	a) Un-secured	2	2,10,59,596.00	2,28,25,637.00
3	Current Liabilities	3	6,44,98,230.05	6,41,99,316.53
	<b>TOTAL</b>		<b>5,64,60,838.90</b>	<b>6,07,33,309.33</b>
<b>APPLICATION OF FUNDS</b>				
1	Fixed Assets	5		
	a) Tangible		3,77,20,617.04	4,16,00,831.04
	b) Intangible		-	-
	Less Depreciation		56,70,060.00	43,11,389.00
	Capital Work in Progress		3,40,50,557.04	3,72,89,442.00
			6,50,338.39	16,50,338.35
			3,57,00,895.43	3,89,39,780.43
2	Investments	4	27,24,183.30	25,71,184.00
3	Current Assets:			
	a) Loans & Advances	6	20,03,684.00	74,18,026.00
	b) Accounts Receivable	7	71,23,175.88	84,36,159.72
	c) Cash & Bank balances	8	39,06,898.49	33,58,159.18
			1,80,33,758.47	1,92,12,344.90
	<b>TOTAL</b>		<b>5,64,60,838.50</b>	<b>6,07,33,309.33</b>
As per our report of even date For Santosh K. Agrawalla & Associates Chartered Accountants				
CA. N. C. Prusty Partner Membership No.058396 Place: Bhubaneswar Date: 24/07/2024 UDIN : 24058396BRC QNU8603			For and on behalf of Indotech Educational Trust  Managing Trustee  Trustees	



# Auditor's Report for Income Expenditure statement

**Santosh K. Agrawalla & Associates**  
Chartered Accountants  
Plot No. : Plot No. : 361/2323, Jayadev Vihar, Bhubaneswar - 751 013, ODISHA  
Tel: +91-674-3512423 / 3512424, E-mail : cskac@cska.co.in, URL : www.cska.co.in

**AUDITORS' REPORT**

To:  
The Members,  
Indotech Educational Trust  
Plot No. : 359, Sahel Nagar,  
Bhubaneswar - 751007

1. We have examined the attached Balance Sheet of INDOTECH EDUCATIONAL TRUST, BHUBANESWAR, ODISHA, AS AT 31st March 2023 annexed Income & Expenditure Account For the year ended on that date. These financial statements are the responsibility of the trust's/ Institute's Management. Our responsibility is to express an opinion on these financial statements based on our audit.

2. We have conducted our audit in accordance with the auditing standard generally accepted in India. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from any material misstatements. An audit includes examining on test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by the management, as well as evaluating the overall financial statements presentation. We believe that our audit provides a reasonable basis for our opinion.

Further to our comments in the Annexure referred in paragraph 1 above we state that:

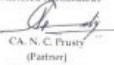
a) We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit.

b) In our opinion proper books of accounts as required by law have been kept by the Trust/ Institute so far as appears from the examination of such books.


c) The Balance Sheet, & Income & Expenditure Account dealt with by this report are in agreement with the books of account.

d) In our opinion and to the best of our information and according to the explanation given to us, the said accounts read together with the notes thereon give the true and fair view:

(i) Income of Balance Sheet, the state of affairs of the Trust/ Institute as at 31st March 2023  
and  
(ii) Income of the Income & Expenditure Account, the excess of income over expenditure for the year ended on that date

For Santosh K. Agrawalla & Associates  
Chartered Accountants  
  
CA. N. C. Prusty  
(Partner)  
M. No. 058396  
UDIN: 24058396BCCQFM7241

Plot No. 361/2323  
Jayadev Vihar, Bhubaneswar  
Date: 12/01/2024



BRANCH OFFICE : 31, GRI Babu Lane, Room No.- B-1, Kola Jata-700 012, Tel. : +91-33-22251168, E-mail : mohammurta@yahoo.co.in

Acknowledgement Number: 581625871281223 Date of filing : 28-Dec-2023


**INDIAN INCOME TAX RETURN ACKNOWLEDGEMENT**  
(Where the filer is the Return of Income in Form ITR-1 (SARAJ), ITR-2, ITR-3, ITR-4 (SUGAM), ITR-5, ITR-6, ITR-7 (filed and verified)  
(Please see Rule 12 of the Income-tax Rules, 1962)

Assessment Year: 2023-24

PAN: AAAT6675K  
Name: INDOTECH EDUCATIONAL TRUST  
Address: PLOT NO.359 - PLOT NO. 359, SAHEL NAGAR SAHEL NAGAR SAHEL NAGAR, BHUBANESWAR, 24, Odisha, 751007  
Status: 05-ADP/BDR  
Form number: ITR-F  
Filed on: 13/04/2024  
e-Filing Acknowledgement Number: 581625871281223

Particulars	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Current Year business loss, if any															
Total Income															
Book Profit under MAT, where applicable															
Adjusted Total Income under AMT, where applicable															
Tax on payable															
Interest and Fee Payable															
Total tax, interest and Fee payable															
Taxes Paid															
(+) Tax Payable (i.e. Refundable (7-8))															
Revised Income as per section 115TD															
Additional Tax payable u/s 115TD															
Interest payable u/s 115TD															
Additional Tax and Interest payable															
Tax and Interest paid															
(+) Tax Payable (i.e. Refundable (13-14))															

This return has been digitally signed by RAGOR, SUGATHA in the capacity of Principal  
Office: BLDPS4303P from IP address: 69.37.114.141 on 28-Dec-2023  
13:28:31 DSC S.No. & Issuer: 4994705 & 8211201831161889128CN=PantaSign Sub CA for DSC  
2022.CA-Certifying Authority: D-PantaSign Securities Pvt. Ltd. (C=IN)

System Generated  
Barcode/QR Code  
  
AAAT6675K07581625871281223a570b2ed9980b991be4f43590da77bd564d22bd

DO NOT SEND THIS ACKNOWLEDGEMENT TO CPC, BENGALURU

## PART-B

## ADMINISTRATION

### 1. Details of Principal

NAME OF PRINCIPAL	:	Prof.(Dr).RaviP.Reddy
Exact Designation	:	Principal
Date of birth	:	24/06/1964
Doctorate degree	:	Yes
Master's degree MS	:	Mechanical
Bachelor degree	:	Mechanical
Field of specialization	:	Mechanical
Date of joining the Institute as Principal	:	10/06/2009

Appointment type

:Regular

Experience

: Teaching-25 (Continuing)

: Research-5

: Industry-2



Mail Id – principal@indotech.ac.in

Contact No. – 9692688600

## 2. Details of Finance Officer

NAME OF FINANCE OFFICER

:

**Mr Anil Kumar Mallick**

Exact Designation

:

Finance Officer

Date of birth

:

12/03/1989

Doctorate degree

:

No

Master's degree

:

Finance

Bachelor degree

:

Commerce

Field of specialization

:

Accounts

Date of joining

:

11/07/2010

Appointment type

:

Regular



accounts@indotech.ac.in  
9938220570

### 3. Details of Controller of Examination

NAME OF PIC	:	<b>Assoc. Prof Tapas Kumar Sahoo</b>
Exact Designation	:	Associate Professor (PIC)
Date of birth	:	10/10/1991
Doctorate degree	:	underway
Master's degree	:	Mechanical
Bachelor degree	:	Mechanical
Field of specialization	:	Mechanical
Date of joining	:	12/07/2019
Appointment type	:	Regular



tapas.sahoo@indotech.ac.in  
9692921156

### 4. Details of Ombudsman of the institute

NAME OF OMBUDSMAN	:	<b>Mr. Bula Behera</b>
Exact Designation	:	Ombudsman
Date of birth	:	23/12/1940
Doctorate degree	:	Yes



Date of joining  
Appointment type

: 12/07/2009  
: Ombudsman



indotechengg@gmail.com  
96926886002

## 5. Details of Board of Governors

### GOVERNING BODY MEMBERS

Sl. No	Trust/Society/Academic Representative	Academic Background		Designation.
		Technical	Non-Technical	
1.	Dr. Ragoor Sujatha	MBBS,PGDM		Chairperson and Trustee
2.	Dr. Ravi Peddinti Reddy	MS, Ph.D		Principal/Managing Trustee, Member Secretary
3.	Mr. Peddinti Raja Reddy		BA	Trustee, Member
4.	Mr. Vivek Sharma	M.Tech, Ex-PGP(IIM-Kol)		Professor, Member
5.	Ms. Indrani	M.Tech		Member
6.	Mr.R Bhawani	M.Tech		Member
7.	Mr.B.N.Swain	MBA		Member
8.	Mr.Sidharth Ray	M.Tech,		Member, Microsoft Corp. Redmond, USA
9.	Dr. B.K Dash	Ph.D		Principal, Indus College of Engineering
10.	Assoc. Prof S.D Jena	M.A, B.Tech		Associate Professor, Member

11.	Industrialist nominated by State Govt.			Nominee member
12.	State Govt. Nominee(Ex-Officio)			Nominee member
13.	The Director of Technical Education & Training			Nominee member
14.	Biju Patnaik University of Technology			Nominee member

## 6. Internal Complaints Committee (ICC)

### Sexual Harassment of Women at workplace- Constitution of Internal Complaints Committee (ICC) for the session 2025-26

In the terms of Sexual Harassment of Women at Workplace (Prevention, Prohibition & Research) Act, 2013, with a view to provide protection against sexual harassment of women at workplace and for the prevention and redressal of complaints of sexual harassment and for matters connected therewith or incidental thereto, the Internal Complaints Committee (ICC) comprising the following members have been reconstituted in respect of all departments located in Indotech College of Engineering, Khurda.

The Chairperson of the committee will be Ms. Binapani Sethi (Assoc.Professor,EE) and the details of other members of the ICC are as listed below:

Name of the Member	Designation
Ms. Binapani Sethi	Asst Professor,EE
Mrs Smrutirekha Maharathi	Associate
Ms Subhadra Sahoo	Sr. Lecturer, Chemistry
Mrs Minakshi Harichandan	Ex-Chairperson(Khurda Block)
Miss Banaja Behera	Asst. Professor, CSE
Miss Soumya Sudarshini	Lecturer
Miss Subhalaxmi Mallick (Diploma)	Student Representative
Miss Anchal Padhi (B.Tech)	Student Representative
Miss Puja Mallick (B.Tech)	Student Representative

#### Objective and purpose of the committee:

To sensitize and prohibit the incidents of sexual /gender-based harassment at workplace pertaining to the academic environment of the educational institution. To address the complaints received thereof and create a positive workspace where such incidents are discouraged in future.

#### Working of the committee:

Any staff/student/plaintiff may forward such a complaint in written form (hard copy) as well a mail is to be sent to [info@indotech.ac.in](mailto:info@indotech.ac.in)



On receiving a complaint the convener shall call upon the committee members to hear the grievance within 24 working hours. Keeping the sensitivity of the matter in purview, the names of either the plaintiff or the accused shall not be made public under any circumstances.

After a suitable hearing of the grievance, the committee shall forward the report to Principal's office who shall take necessary action at his end that may amount to suspension/criminal proceedings against the accused.

## ICC Annual Report for 2024-25



Ref No. ICE/Admin/2024/149

Date: 04/03/2024

### ANNUAL REPORT 2024-25

#### Internal Complaints Committee

This to state that during the last academic sessions of 2024-25 no complaints were received from either staff or students regarding the issues mentioned in the office order and said procedure.

Name of The Member	Designation	Signature
Ms. Binapani Sethi	Asst. Professor	<i>Binapani Sethi</i>
Mrs Smrutirekha Maharathi	Associate	<i>Smrutirekha Maharathi</i>
Ms Subhadra Sahoo	Sr. Lecture, Chemistry	<i>Subhadra Sahoo</i>
Mrs Minakshi Harichandan	Ex- Chairperson (Khurda Block)	<i>Minakshi Harichandan</i>
Miss Banaja Behera	Asst. Professor, CSE	<i>Banaja Behera</i>
Miss Soumya Sudarshini	Lecture	<i>Soumya Sudarshini</i>
Miss. T. Anuradha	Student Representative	<i>Anuradha</i>
Miss. Subhadra Bharta	Student Representative	<i>Subhadra Bharta</i>
Miss Diptilekha Mohanty	Student Representative	<i>Diptilekha Mohanty</i>

Binapani Sethi

Chairperson

ICC

Principal  
Indotech College of Engineering  
Dr. Ravi P Reddy

Principal

Indotech College of Engineering

Bhubaneswar

## 7. Academic Leadership

Dr. Ravi P Reddy	Principal and Head of the Institute HOD/Mech	<a href="mailto:principal@indotech.ac.in">principal@indotech.ac.in</a> 9692688600	
Vivek Sharma	PIC Training and Innovations	<a href="mailto:vivek@indotech.ac.in">vivek@indotech.ac.in</a> 9437961970	
Tapas Kumar Sahoo	PIC Controller of Examinations	<a href="mailto:tapas.sahoo@indotech.ac.in">tapas.sahoo@indotech.ac.in</a> 9692921156	
Deepak Behera	Training and Placement Officer	<a href="mailto:deepak.behera@indotech.ac.in">deepak.behera@indotech.ac.in</a> 9439009355	
Binapani Sethi	PIC Research and Development HOD/Electrical	<a href="mailto:binapani.sethi@indotech.ac.in">binapani.sethi@indotech.ac.in</a> 9438104146	
Nikhil Sunamudi	PIC HOD/Civil	<a href="mailto:Nikhil.sunamudi@indotech.ac.in">Nikhil.sunamudi@indotech.ac.in</a> 7894236725	



# PART-C

## ACADEMICS

### 1. Details of Academic Programs along with approved intake for AY 2024-25

PROGRAM	LEVEL	COURSE	APPROVED INTAKE 2024-25
Engineering and Technology	Diploma	Mechanical Engineering	60
Engineering and Technology	Diploma	Civil Engineering	60
Engineering and Technology	Diploma	Electrical Engineering	60
Engineering and Technology	UG	Mechanical Engineering	45
Engineering and Technology	UG	Civil Engineering	45
Engineering and Technology	UG	Electrical Engineering	45
Engineering and Technology	UG	Computer Science and Engineering	30
Engineering and Technology	UG	Electrical and Electronics Engineering	30

### 2. Academic Calendar for AY 2024-25

#### ACADEMIC CALENDAR FOR B.TECH

<b>BIJU PATNAIK UNIVERSITY OF TECHNOLOGY, ODISHA</b> <b>ROURKELA</b> <b>ACADEMIC CALENDAR - 2024-25</b> <b>ODD SEMESTER</b>				
SL. NO.	EVENTS / ACTIVITIES	1ST SEMESTER UG/ PG	3RD SEMESTER UG/ PG	5TH / 7TH / 9TH SEMESTER UG/ PG
1	Date of Starting of Instructions / Classes for Odd Semester - 2024-25	01.08.2024	08.07.2024	08.07.2024
2	Date of Online Entry for Odd Semester - 2024-25 Examination Registration (without Fine) and Branch Change [Regular / Back]	17.09.2024 to 24.09.2024	20.08.2024 to 30.08.2024	20.08.2024 to 30.08.2024
3	Date of Online Entry for Odd Semester - 2024-25 Examination Registration (with Fine @Rs 500/-) and Branch Change [Regular / Back]	25.09.2024-28.09.2024	31.08.2024 to 06.09.2024	31.08.2024 to 06.09.2024
4	Last Date of deposit of Fees by Colleges in BPUT Examination Fund for registration with letter (list of candidates) to Director, Examinations of BPUT in both Hard Copy and Soft Copy through E-Mail for registration Odd Semester - 2024-25	03.10.2024	11.09.2024	11.09.2024
5	Date of Conduct of Class Test - I by the Colleges	30.09.2024 to 07.10.2024	30.08.2024 to 06.09.2024	30.08.2024 to 06.09.2024
6	Date of Display of Marks of Class Test - I by the Colleges in College Website	09.10.2024	13.09.2024	13.09.2024
7	Display of List of Registered Students / Candidates in the University Portal for Odd Semester - 2024-25	11.11.2024	07.10.2024	07.10.2024
8	Date of Conduct of Class Test - II by the Colleges	22.11.2024 to 29.11.2024	02.11.2024 to 09.11.2024	02.11.2024 to 09.11.2024
9	Date of Display of Marks of Class Test - II by the Colleges in College Website	02.12.2024	14.11.2024	14.11.2024
10	Odd Semester (1st, 3rd, 5th Semester) Examinations, 2024-25 Schedule to be declared by the Director, Examinations, BPUT in BPUT Official Website i.e. www.bput.ac.in	13-11-2024	17.10.2024	17.10.2024
11	Date of Closing Odd (1st to 5th Semester 2024-25) Classes	02.12.2024	09.11.2024	09.11.2024
12	Last Date of receipt of signed Report from the Principals of the Colleges by the Director, Examinations, BPUT by E-Mail for debaring defaulting students (if any) from the Odd Semester examinations who do not fulfill attendance requirements as per rules.	03.12.2024	10.11.2024	10.11.2024
13	Last Date of Online despatch of Admit Cards for Odd Semester - 2024-25 Examination from the Director, Examinations, BPUT to Centre Superintendents / Principals	12.12.2024	11-11-2024	11-11-2024
14	Date of Conduct of Odd Semester - 2024-25 Examinations	16.12.2024 to 31.12.2024	25.11.2024 to 20.12.2024	25.11.2024 to 20.12.2024

# BIJU PATNAIK UNIVERSITY OF TECHNOLOGY, ODISHA

## ROURKELA

### ACADEMIC CALENDAR - 2024-25

#### ODD SEMESTER

SL. NO.	EVENTS / ACTIVITIES	1ST SEMESTER UG/ PG	3RD SEMESTER UG/ PG	9TH / 7TH / 5TH SEMESTER UG/ PG
15	Last Date of uploading of Internal Marks (Class Test - I&II, Lab., Sessional, Projects, Seminars, etc.) for Odd Semester - 2024-25 by the Colleges to the Director, Examinations of BPUT through Online	12.12.2024	18.11.2024	18.11.2024
16	Semester Break	-	21.12.2024 to 01.01.2025	21.12.2024 to 01.01.2025
17	Date of Commencement of Classes for Next Even Semester, 2024-25	02.01.2025	02.01.2025	02.01.2025
18	Date of Publication of Odd Semester, 2024-25 Results in the University Official Website, Students Login and College Login by the Director Examination, BPUT	10.01.2025	30.12.2024	30.12.2024
19	Date of Online Registration for Re-Checking of Odd Semester, 2024-25 results.	17.01.2025 to 25.01.2025	06.01.2025 to 15.01.2025	06.01.2025 to 15.01.2025
20	Deposit of Fees in BPUT Examination Fund by the Colleges for Re-Checking of Odd Semester, 2024-25	28.01.2025	17.01.2025	17.01.2025
21	Date of Publication of Re-Checking of Results of Odd Semester, 2024-25 and display in BPUT Official Website, Students Login and College Login by the Director, Examinations, BPUT	15.02.2025	01.02.2025	01.02.2025

\* Except B.Pharm. 5th & 7th Semester.

N.B. For Lateral Entry (LE) students, if working days available are less than 90 days, extra classes are to be taken by the concerned subject teachers to compensate the period of study.

## ACADEMIC CALENDAR FOR DIPLOMA

### REVISED ACADEMIC CALENDAR OF DIPLOMA AND PDIS COURSES FOR THE SESSION 2024-25

Sl.No	ACTIVITY	1 <sup>ST</sup> SEMESTER	3 <sup>RD</sup> / 5 <sup>TH</sup> / 7 <sup>TH</sup> (PT) SEMESTER
1	Induction Programme for 1 <sup>st</sup> semester Diploma Courses & Coverage of Bridge Course	01.08.2024 to 14.08.2024	-----
2	Last date for uploading of Lesson Plan subject wise by Individual Faculty in the Institution Website	14.08.2024	29.06.2024
3	Commencement of Semester Classes	16.08.2024	01.07.2024
4	Readmission at Institute Level	-----	02.07.2024 to 13.07.2024
5	Reporting Readmission Data to SCTEVT online	-----	15.07.2024 to 20.07.2024
6	Internal Assessment -	1 <sup>st</sup> Week of Oct-2024	2 <sup>nd</sup> Week of Sept-2024
7	Puja Holidays	07.10.2024 to 12.10.2024	07.10.2024 to 12.10.2024
8	Issue of SCTE&VT Registration Numbers	20.11.2024	20.11.2024 (3 <sup>rd</sup> Sem LE Student)
9	Semester Exams Registration (Regular students)	4 <sup>th</sup> Week of Nov-2024	4 <sup>th</sup> Week of Nov-2024
10	2 <sup>nd</sup> Internal Assessment	3 <sup>rd</sup> Week of Dec-2024	----
11	Closing of Attendance	24.12.2024	16.12.2024
12	X <sup>'</sup> Mas Holidays	25.12.2024 to 31.12.2024	25.12.2024 to 31.12.2024
13	Tentative Date of Semester Examination	02.01.2025	02.01.2025
14	Tentative Date of Publication of Results	31.03.2025	31.03.2025
Sl.No	ACTIVITY	2ND SEMESTER	4 <sup>TH</sup> / 6 <sup>TH</sup> / 8 <sup>TH</sup> (PT) SEMESTER
1	Last date for uploading of Lesson Plan subject wise by Individual Faculty in the Institution Website	01.02.2025	01.02.2025
2	Commencement of Classes	04.02.2025	04.02.2025
3	Readmission at Institute Level	05.02.2025 to 12.02.2025	05.02.2025 to 12.02.2025
4	Reporting Readmission Data to SCTEVT online	13.02.2025 to 20.02.2025	13.02.2025 to 20.02.2025
5	Semester Exams Registration (Regular students)	3 <sup>rd</sup> Week of March-2025	3 <sup>rd</sup> Week of March-2025
6	1 <sup>st</sup> Internal Assessment	4 <sup>th</sup> Week of March-2025	4 <sup>th</sup> Week of March-2025
7	Branch Change of 2 <sup>nd</sup> sem. Students by Principals at Institute Level	Upto 31.03.2025	-----
8	Reporting Branch Change cases to SCTE&VT online	02.04.2025 to 09.04.2025	-----
9	2 <sup>nd</sup> Internal Assessment	1 <sup>st</sup> Week of May-2025	----
10	Closing of Attendance	17.05.2025	17.05.2025
11	Tentative Date of Semester Examination	26.05.2025	26.05.2025
12	Internship and Summer Break for Students	17.06.2025 to 30.06.2025	17.06.2025 to 30.06.2025
13	Tentative Date of Publication of Results	31.07.2025	30.06.2025
14	Tentative date for starting of next Session	01.07.2025	01.07.2025

### 3. Statutes pertaining to Academics and Examinations and Examinations (Indotech College of Engineering)

. Following are some of the measures with regard to Assessment & Evaluation implemented by the institution as per the examination policy envisaged by AICTE and the affiliating Biju Patnaik University of Technology.

- Introduction of Outcome Based Evaluation model to enhance the quality of Assessment & Evaluation Process by following Blooms Taxonomy and Rubrics in evaluation, as well as addressing the gaps in the curriculum.
- Mapping of questions with the following in the internal examination question paper to ensure balanced cognitive levels of learning as well as to map the continuous assessment with the Outcomes: Blooms Taxonomy Levels, Course Outcomes (COs), Programme Outcomes (POs).
- Enhanced the weightage for questions based on “Critical Thinking” & “Analysis” in the internal examination paper to enable the students to prepare and learn by understanding the concepts rather than by rote learning.
- Revision of internal examination question paper viz., PART-A, PART-B and PART-C is done to balance the objective and subjective type of questions asked. All questions are made compulsory in the question paper to ensure that students prepare for the entire course content prescribed for the examinations.
- Introduction of “Review/Moderation” system: The question papers are reviewed by the Head of the Department or senior faculty to check the quality of the questions as per prescribed guidelines i.e., Blooms Taxonomy etc.
- Auditing of the internal examination question papers is done by the nominated faculty and the audit findings are shared, if any, with the respective subject teachers to ensure corrective action in the process for the future cycles of examinations.
- Introduction of deputation of “Squads” to examination halls is done to ensure strict vigilance during examinations.

### Details of Staff Members

#### Details of Non-Teaching/Support Staff of Indotech College of Engineering

SL NO.	NAME	DESIGNATION (Non-Teaching / Support Staff)
1	Ms. SUBHASHREE SUVADARSHINI DASH	Librarian
2	Mr. ANIL KUMAR MALLICK	Asst. Professor
3	Mr. PREETAM GOSWAMY	Lecturer
4	Mr. MANOJ KUMAR POLAI	Asst. Professor
5	Mr. PABITRA KUMAR MUDULI	Attender
6	Mr. PRADIPTA KUMAR MOHARANA	Lab. Assistant
7	Mr. PRADIPTA PRADHAN	Jr. Assistant
8	Mr. PRAKASH CHANDRA SAMANTARY	Sr. Assistant
9	Mr. PRAMOD KUMAR MOHAPATRA	Attender
10	Mr. SANGRAM KESHARI ROUTRAY	AO
11	Mr. GADADHAR SRICHANDAN	Attender
12	Mr. DINAMANI BEWA	Attender
13	Mrs. JHARANA KANDI	Attender
14	Mrs. PRAMILA DEI	Attender
15	Mrs. PRATIMA BEHERA	Attender






16	Mr. BIJAYA KUMAR JENA	Attender
17	Mrs. PRATIMA MUDULI	Attender
18	Mr. HRUSHIKESH BEHERA	Jr. Assistant
19	Mrs. MANIKA NAIK	Cleaner
20	Mrs. SUBANI NAIK	Cleaner
21	Mr. RABINDRA MUDULI	Attender
22	Mr. SWOYAMSIDDHA RAUTARAY	Associate
23	Mr. ROSAN BEHERA	Associate
24	Mr. HARIHAR MISHRA	Lab. Assistant
25	Mr. SALILA SHRICHANDAN	Attender
26	Mr. LOKANATH NAYAK	Attender
27	Mr. HEMANTA KUMAR PRADHAN	Superintendent
28	Mr. BINOD GAJENDRA	Supervisor
29	Mr. DURGA CHARANA MOHAPATRA	Attender
30	Ms. SARITA BASTIA	JR. Assistant
31	Mr. SADASHIBA SUNDARAY	Attender
32	Mrs. SUKANTI MUDULI	Attender
33	Mr. DUSHASAN SRICHANDAN	Night Watchman

# **Details of Teaching Staff of Indotech College of Engineering**



# INDOTECH COLLEGE OF ENGINEERING

## DEPARTMENT WISE FACULTY LIST



**Name of the Department: Basic Science and Humanities**







Sl.No.	Employee ID	Name of the Faculty Member	Date of Joining	Qualification	Designation	Branch	Subject Teaching	Photograph
1	3281723001	Ragoor Sujatha	12 <sup>th</sup> Jan 2017	PHD	Professor	Humanities	1 <sup>st</sup> sem Btech-English for Technical Writing, Universal Human Values 2 <sup>nd</sup> yr Btech-Engineering Economics	
2	3281830001	Preetam Goswamy	1 <sup>st</sup> July 2019	M.Sc	Asst Prof	Humanities	3 <sup>rd</sup> Yr Btech- Universal Human Values	
3	3281935003	Madhusmita Swain	18 <sup>th</sup> Feb 2019	M.Sc	Asst Prof	Humanities	4 <sup>th</sup> Yr Btech- Entrepreneurship Developement	
4	3281923003	Sarojini Nayak	1 <sup>st</sup> Oct 2019	M.Sc	Asst Prof	Humanities	2 <sup>nd</sup> Yr Btech-Math-III, Discrete mathematics 3 <sup>rd</sup> yr Diploma- Entrepreneurship Management And Smart Technology	
5	3282423001	Ganeswar Sahoo	8 <sup>th</sup> Jan 2024	M.Sc	Asst Prof	Humanities	1 <sup>st</sup> yr Btech-math-II	


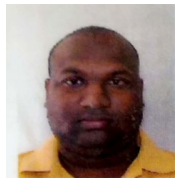





6	3282023001	Anil Mohapatra	1 <sup>st</sup> Jan 2020	M.Sc	Asst Prof	Humanities	2 <sup>nd</sup> Yr Btech-OB	
7	3282217001	Soumya Sudarshini	20 <sup>th</sup> Oct 2022	M.A	Asst Prof	Humanities	1 <sup>st</sup> Yr Diploma- Communicative English	
8	3282123001	Subhadra Sahu	3 <sup>rd</sup> Aug 2021	M.Sc	Asst Prof	Humanities	1 <sup>st</sup> yr Btech-Chemistry	
9	3282423002	Lalitendu Behera	2 <sup>nd</sup> Nov 2025	M.Sc	Asst Prof	Humanities	1 <sup>st</sup> yr Diploma- Engg. Chemistry	






**Name of the Department: Civil Engineering**

Sl.No.	Employee ID	Name of the Faculty Member	Date of Joining	Qualification	Designation	Branch	Subject Teaching	Photograph
1	3281435001	Pujarani Sahani	4 <sup>th</sup> Oct 2013	M.Tech	Asst Prof	CIVIL	3 <sup>rd</sup> Yr Btech-Water and Waste Water Engineering	
2	3281435002	Sambit Kumar Sethi	7 <sup>th</sup> Sep 2014	M.Tech	Asst Prof	CIVIL	3 <sup>rd</sup> Yr Btech- Design of Concrete Structures	






3	3281435003	Payal Priyadarshini	1 <sup>st</sup> Oct 2014	M.Tech	Asst Prof	CIVIL	2 <sup>nd</sup> Yr Btech-Engineering Survey 3 <sup>rd</sup> Yr Diploma- Water Supply and Waste water Engineering	
4	3281535001	Swagatika Biswal	11 <sup>th</sup> Feb 2015	M.Tech	Asst Prof	CIVIL	2 <sup>nd</sup> Yr Btech-Surveying, Concrete Technology	
5	3281935002	Priyanka Priyadarsini Jena	1 <sup>st</sup> Dec 2017	M.Tech	Asst Prof	CIVIL	2 <sup>nd</sup> Yr Btech-MOS	
6	3281735001	Monalisa Sharma	4 <sup>th</sup> Nov 2017	M.Tech	Asst Prof	CIVIL	4 <sup>th</sup> Yr Btech- Disaster Management	
7	3281635001	Manoj Kumar Behera	8 <sup>th</sup> Jan 2016	M.Tech	Asst Prof	CIVIL	3 <sup>rd</sup> Yr Diploma-Estimation and Cost Evaluation-II	
8	3281935002	Rosalin Bal	4 <sup>th</sup> Jan 2019	M.Tech	Associate Prof	CIVIL	3 <sup>rd</sup> Yr Btech- Hydrology & Irrigation Engineering	





9	3281935003	Sonali Priyadarshini	2 <sup>nd</sup> Dec 2019	M.Tech	Asst Prof	CIVIL	1 <sup>st</sup> sem Btech-Basic Civil Engineering	
10	3281923002	Manoj Kumar Palai	8 <sup>th</sup> Jan 2019	M.Tech	Asst Prof	CIVIL	3 <sup>rd</sup> Yr Diploma- Entrepreneurship Management and Smart Technology.	
11	3282235002	Nikhil Sunamudi	3 <sup>rd</sup> Aug 2021	M.Tech	Asst Prof	CIVIL	3 <sup>rd</sup> Yr Diploma- Structural Design-II	
12	3282235001	Ganesh Kisan	13 <sup>th</sup> Sep 2022	M.Tech	Asst Prof	CIVIL	2 <sup>nd</sup> Yr Btech-TE,SA-I	
13	3282535001	Rojalini Nayak	13 <sup>th</sup> Jan 2025	M.Tech	Asst Prof	CIVIL	3 <sup>rd</sup> Yr Diploma- Railway and Bridge Engineering	
14	3282435001	Shatabdi Das	1 <sup>st</sup> Aug 2024	PHD Continue	Professor	CIVIL	3 <sup>rd</sup> yr Btech- Design of Steel Structures	
<b>Name of the Department: Computer Science and Engineering</b>								
Sl.No.	Employee ID	Name of the Faculty Member	Date of Joining	Qualification	Designation	Branch	Subject Teaching	Photograph
1	3281717001	Alok Kumar Nayak	1 <sup>st</sup> Dec 2017	M.Tech	Asst Prof	CSE	3 <sup>rd</sup> Yr Btech- Operating System	









2	3281717002	Debi Prasad Moharana	12 <sup>th</sup> Jan 2017	M.Tech	Associate Prof	CSE	3 <sup>rd</sup> Yr Btech- Formal Language And Automata Theory	
3	3281717003	Sujit Pal	1 <sup>st</sup> Dec 2017	M.Tech	Asst Prof	CSE	1 <sup>st</sup> sem Btech- Programming in C and data Structure	
4	3281817001	Priyabrata Mohanty	14 <sup>th</sup> June 2018	MCA	Asst Prof	CSE	3 <sup>rd</sup> Yr Btech- Compiler Design	
5	3280930015	Puspanjali Sahoo	25 <sup>th</sup> Aug 2018	MCA	Asst Prof	CSE	3 <sup>rd</sup> Yr Btech- Advanced Computer Architecture	
6	3281817005	Sukhmapriya Swain	1 <sup>st</sup> Aug 2018	MCA	Asst Prof	CSE	3 <sup>rd</sup> Yr Btech- Data Base Management System	
7	3281917002	Sobhana Sahoo	2 <sup>nd</sup> Dec 2019	M.Tech	Asst Prof	CSE	2 <sup>nd</sup> Yr Btech-OOP	




8	3281917003	Soumya Mohapatra	2 <sup>nd</sup> Dec 2019	M.Tech	Asst Prof	CSE	2 <sup>nd</sup> Yr Btech-OOP	
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9	3282117001	Banaja Behera	3 <sup>rd</sup> March 2021	MCA	Asst Prof	CSE	4 <sup>th</sup> yr Btech- Software Project Management	
10	3282117002	Bhubaneswari Ray	15 <sup>th</sup> March 2021	MCA	Asst Prof	CSE	3 <sup>rd</sup> yr Btech-Wireless Sensor Networks	
11	3281117001	Sutapa Roy Chowdhury	2 <sup>nd</sup> Nov 2021	M.Tech	Asst Prof	CSE	3 <sup>rd</sup> Yr Btech- Software Engineering	
12	3280917001	Manmohan Tudu	15 <sup>th</sup> Aug 2010	M.Tech	Associate Prof	CSE	2 <sup>nd</sup> Yr Btech-Cloud Computing Foundation, COA	
13	3282317002	Prangya Paramita Ray	6 <sup>th</sup> Nov 2023	M.Sc (Comp.Sc)	Asst Prof	CSE	3 <sup>rd</sup> Yr Btech- Object-Oriented Analysis And Design	






Name of the Department: Electrical Engineering								
Sl.No.	Employee ID	Name of the Faculty Member	Date of Joining	Qualification	Designation	Branch	Subject Teaching	Photograph
1	3281419001	Kamalakanta Biswal	15 <sup>th</sup> Jan 2014	M.Tech	Asst Prof	EE	3 <sup>rd</sup> Yr Btech – Microprocessor And Micro Controllers	
2	3281419002	Manisha Priyadarshani Mishra	8 <sup>th</sup> Jan 2014	M.Tech	Asst Prof	EE	3 <sup>rd</sup> Yr Btech – Communication Engineering	
3	3281419003	Priyanka Sahu	2 <sup>nd</sup> Sep 2014	M.Tech	Asst Prof	EE	3 <sup>rd</sup> Yr Btech – Bio Medical Instrumentation	
4	3281817001	Priyanka Samal	24 <sup>th</sup> Oct 2017	M.Tech	Asst Prof	EE	3 <sup>rd</sup> yr Diploma- Energy Conversion-II	









5	3281220004	Santanu Parida	25 <sup>th</sup> July 2018	M.Tech	Asst Prof	EE	1 <sup>st</sup> sem Btech-Basic Electrical Engineering	
6	3281918002	Bishnupriya Dalasingaray	11 <sup>th</sup> Jan 2019	M.Tech	Associate Prof	EE	3 <sup>rd</sup> Yr Btech – Power System Operation And Control	
7	3281920002	Binapani Sethi	11 <sup>th</sup> Jan 2019	PHD Continue	Professor	EE	3 <sup>rd</sup> Yr Diploma- Digital Electronics and Microprocessor	
8	3282019001	Jasobanta Barik	1 <sup>st</sup> Jan 2020	M.Tech	Asst Prof	EE	3 <sup>rd</sup> Yr Btech – Industrial Process Control And Dynamics	
9	3281919001	Aryadipta Harichandan	1 <sup>st</sup> Nov 2019	M.Tech	Asst Prof	EE	3 <sup>rd</sup> Yr Btech – Renewable Power Generating System	
10	3281119001	Debasis Sahoo	1 <sup>st</sup> Aug 2011	M.Tech	Asst Prof	EE	1 <sup>st</sup> sem Btech-Basic Electronics	
11	3281819003	Plaban Das	8 <sup>th</sup> Jan 2018	M.Tech	Asst Prof	EE	3 <sup>rd</sup> Yr Btech – Electrical Machines-II	





12	3281600001	Santosh Kumar Mishra	1 <sup>st</sup> April 2009	M.Tech	Associate Prof	EE	3 <sup>rd</sup> Yr Btech –EPTD	
13	3281819002	Prithvijeet Sahoo	8 <sup>th</sup> Jan 2018	M.Tech	Asst Prof	EE	3 <sup>rd</sup> Yr Diploma-Utilization of Electrical Energy And Traction	
14	3281318003	Swastik Mohanty	6 <sup>th</sup> March 2018	M.Tech	Asst Prof	EE	3 <sup>rd</sup> Yr Btech – Control System	




**Name of the Department: Mechanical Engineering**






Sl.No.	Employee ID	Name of the Faculty Member	Date of Joining	Qualification	Designation	Branch	Subject Teaching	Photograph
1	3281427002	Sanghamitra Biswal	1 <sup>st</sup> June 2013	M.Tech	Asst Prof	ME	3 <sup>rd</sup> Yr Btech –Basic Manufacturing Process	
2	3281627001	Manisha Biswal	20 <sup>th</sup> Aug 2015	M.Tech	Asst Prof	ME	1 <sup>st</sup> sem Btech-Engineering Mechanics, Basic mechanical Engineering 3 <sup>rd</sup> Yr Diploma- Mechatronics	
3	3281727001	Bijayani Sahoo	10 <sup>th</sup> Oct 2017	M.Tech	Asst Prof	ME	3 <sup>rd</sup> Yr Btech –Basic Manufacturing Process	
4	3281827001	Shobhan Kumar Pani	1 <sup>st</sup> Aug 2018	M.Tech	Asst Prof	ME	3 <sup>rd</sup> Yr Btech –Mechanism and Machines	
5	3281827002	Rajesh Moharana	8 <sup>th</sup> Jan 2018	M.Tech	Associate Prof	ME	2 <sup>nd</sup> Yr Btech-IPMEM	



6	3281827004	Bishnupriya Mishra	6 <sup>th</sup> Aug 2018	M.Tech	Asst Prof	ME	2 <sup>nd</sup> Yr Btech-MOS	
7	3281827003	Aparna Sahoo	6 <sup>th</sup> Aug 2018	M.Tech	Asst Prof	ME	2 <sup>nd</sup> Yr Btech-ETD	
8	3280930004	Anil Kumar Mallick	21 <sup>st</sup> July 2019	M.Tech	Asst Prof	ME	3 <sup>rd</sup> Yr Btech –Heat Transfer	
9	3281927002	Prakash Nayak	11 <sup>th</sup> Jan 2019	M.Tech	Asst Prof	ME	4 <sup>th</sup> Yr Btech-Refrigeration and Air Conditioning	
10	3281927003	Malaya Malla	1 <sup>st</sup> Dec 2019	M.Tech	Asst Prof	ME	2 <sup>nd</sup> Yr Btech-IPMEM	
11	3281927004	Sushree Subhasree Panda	29 <sup>th</sup> Oct 2015	M.Tech	Asst Prof	ME	3 <sup>rd</sup> Yr Btech -Design of Machine Elements	

12	3280900001	Ravi Reddy	6 <sup>th</sup> Jan 2009	PHD	Principal	ME	3 <sup>rd</sup> Yr Btech -Smart And Composite Materials	
13	3282127003	Satya Prakash Biswal	3 <sup>rd</sup> Jan 2021	M.Tech	Asst Prof	ME	3 <sup>rd</sup> Yr Diploma-Design of Machine Element	
14	3282027001	Swadhin Jena	18 <sup>th</sup> Feb 2021	M.Tech	Asst Prof	ME	3 <sup>rd</sup> Yr Btech- Machining Science And Technology	
15	3282127006	Sweta Mahapatra	9 <sup>th</sup> Jan 2021	M.Tech	Asst Prof	ME	1 <sup>st</sup> Yr Btech-Engineering Mechanics,Basic Mechanical Engineering	
16	3282127007	Tapas Kumar Sahoo	4 <sup>th</sup> May 2021	M.Tech	Associate Prof	ME	3 <sup>rd</sup> Yr Diploma-Refrigeration And Air Conditioning	
17	3282127005	Aurobinda Prasad Rout	14 <sup>th</sup> Nov 2022	M.Tech	Asst Prof	ME	3 <sup>rd</sup> Yr Diploma-Hydraulic Machines and Fluid Power	
		<b>Name of the Department: Electrical and Electronics Engineering</b>						

Sl.No.	Employee ID	Name of the Faculty Member	Date of Joining	Qualification	Designation	Branch	Subject Teaching	Photograph
1	3281718001	Kanakdeepa Biswal	1 <sup>st</sup> Dec 2017	M.Tech	Asst Prof	EEE	2 <sup>nd</sup> Yr Btech-Digital Electronics	
2	3282119001	Swetapadma Muduli	25 <sup>th</sup> July 2018	M.Tech	Asst Prof	EEE	2 <sup>nd</sup> Yr Btech-Electrical Circuit Analysis	
3	3281420001	Sourav Senani Suvankar	7 <sup>th</sup> July 2014	M.Tech	Asst Prof	EEE	1 <sup>st</sup> Yr Btech-Basic Electronics	

4	3281020003	Soumya Darshan Jena	29 <sup>th</sup> Aug 2010	M.Tech	Asst. Prof	EEE	3 <sup>rd</sup> Yr Btech-Communication Engineering	
5	3281920001	Santosh Kumar Sahoo	1 <sup>st</sup> Jan 2019	M.Tech	Asst Prof	EEE	2 <sup>nd</sup> Yr Btech-Electrical Machines-I	
6	3282018001	Ashutosha Pradhan	11 <sup>th</sup> Jan 2020	M.Tech	Asst Prof	EEE	3 <sup>rd</sup> Yr Diploma-Power Electronics and PLC	
7	3281120001	Nibash Sahu	8 <sup>th</sup> Jan 2021	M.Tech	Associate Prof	EEE	2 <sup>nd</sup> Yr Btech-Digital Electronics	
8	3280900002	Vivek Sharma	15 <sup>th</sup> June 2009	PHD Continue	Asst Prof	EEE	2 <sup>nd</sup> Yr Btech-Constitution of India	



## INTERNAL QUALITY ASSURANCE CELL (IQAC) 2024-25

As per Appendix 6 of Approval Process Handbook 2025-26, Indotech College of Engineering has set up an Internal Quality Assurance Cell to provide excellent quality education in Engineering & Technology as per AICTE, UGC and Biju Patnaik University of Technology, Odisha to create multidisciplinary best citizens, and to satisfy the students and parents requirements through continual improvements in Quality of Education Services.

The Internal Quality Assurance Cell (IQAC) comprising the following members have been reconstituted in respect of all departments located in Indotech College of Engineering, Khurda. The Cell has been functioning actively for our Academic and Administrative activities. “Quality Policy” is the major objective of our IQAC through continuous monitoring and constant follow-up of undergoing activities.

The Chairperson of the committee will be Dr. Ragoor Sujatha (Chairperson) and the details of other members of the IQAC are as listed below:

Name of the Member	Designation
Dr Ragoor Sujatha	Chairperson
Dr Ravi P Reddy	Principal
Mr Vivek Shrama	Managing Director
Mr. Jubanashwa Mishra	Asst Professor (MBA)
Mr. Soumya D Jena	Asst professor
Mr. Sangram Kesari Routray	Administrative Officer
Mr. Basant Kumar Das	External Member
Mr. Sangram Pattanaik	External Member
Mr. Tapas Ku Sahoo	Co-Ordinator IQAC
Mr. Sourav Senani Suvankar	Alumnus
Mr. Swayamsiddha Routray	Student Representative

### *Objectives of IQAC:*

*IQAC has defined Quality Objectives as;!*

1. To aim for being a ‘College with Excellence’
2. To achieve academic and administrative excellence
3. Creating a student-centric atmosphere for holistic learning
4. To develop stronger Industry- Academia relation for benefit of staff and students
5. To promote Interdisciplinary and collaborative research
6. To enhance the quality of staff by promoting and encouraging overall faculty development
7. To aim for International collaborations and International programs
8. To enhance Infrastructure for Teaching-Learning and Administration

### *The IQAC team believes in planning based on:*

- Analysis of current trends
- Current needs of the education field
- Continuous improvement in teaching-learning and evaluation
- Use of latest technology for the betterment of students
- Social affairs and their impact on education
- Institutional Social responsibility

- Appropriate decision-making
- Effective implementation of the plans.

For any other queries/suggestions in this regard, kindly contact the office of the Principal at college campus or mail at [info@indotech.ac.in](mailto:info@indotech.ac.in)



Ref No: ICE/Admin/2024/134 Dated: 04/03/2024

## OFFICE ORDER

### INTERNAL QUALITY ASSURANCE CELL (IQAC)

As per Appendix 6 of Approval Process Handbook 2020-21, Indotech College of Engineering has set up an Internal Quality Assurance Cell to provide excellent quality education in Engineering & Technology as per AICTE, UGC and Biju Patnaik University of Technology, Odisha to create multidisciplinary best citizens, and to satisfy the students and parents requirements through continual improvements in Quality of Education Services.

The Internal Quality Assurance Cell (IQAC) comprising the following members have been reconstituted in respect of all departments located in Indotech College of Engineering, Khurda. The Cell has been functioning actively of our Academic and Administrative activities. "Quality Policy" is the major objective of our IQAC through continuous monitoring and constant follow-up of undergoing activities.

The Chairperson of the committee will be Dr. Ragoor Sujatha (Chairperson) and the details of other members of the IQAC are as listed below:

Name of the Member	Designation
Dr Ragoor Sujatha	Chairperson
Dr Ravi P Reddy	Principal
Mr Vivek Shrama	Managing Director
Mr. Santosh Mishra	Asst Professor
Mr. Soumya D Jenn	Asst professor
Mr. Sangram Kesari Routray	Administrative Officer
Mr. Basant Kumar Das	External Member
Mr. Sangram Pattanaik	External Member
Mr. Tapas Ku Sahoo	Co-Ordinator IQAC
Mr. Sourav Senani Suvankar	Alumnus
Mr. Pratap Suna	Student Representative

Indotech College of Engineering (ICE) 0002 (IQAC-2024)
Page No. 01

Plot No.-144, Malipada, Dist.-Khurda, Odisha-752013, E-mail : [indotechengg@gmail.com](mailto:indotechengg@gmail.com), web : [www.indotech.ac.in](http://www.indotech.ac.in)

# LIBRARY DETAILS



LIBRARY BOOKS DETAILS				
S.No.	Course Name	No. of Titles	No. of Volumes	No. of National Journals
1	CIVIL	535	3084	4
2	EEE	515	2733	7
3	CSE	515	2729	7
4	ELE	535	3084	7
5	ETC	203	1322	4
6	ME	535	3084	7
7	BASIC SCIENCE AND HUMANITIES	312	1404	3
	<b>TOTAL</b>	<b>3150</b>	<b>17440</b>	<b>39</b>





# E- Journal Details 2024-25

## Subscription – **DELNET**

Type – Annual

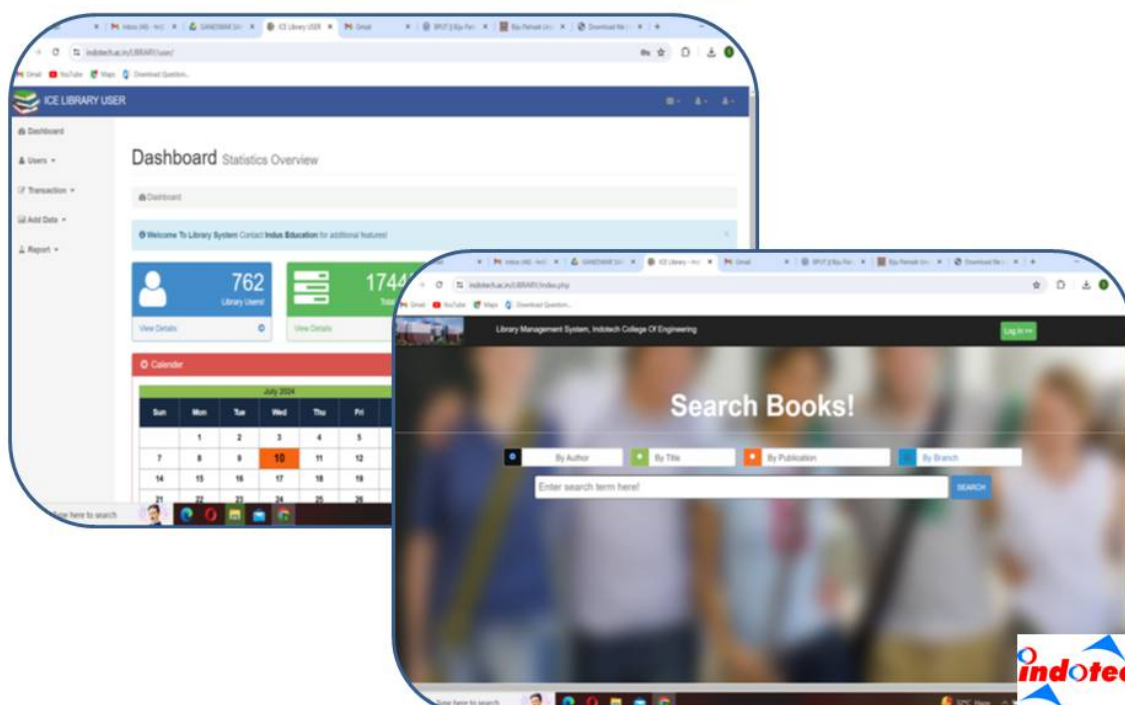
Current subscription from  
9<sup>th</sup> may 2024 to 8<sup>th</sup> May 2025

Membership no.  
**DELNET/IM-  
5157/orlCEB/MEM/2024**



## Library Management Software Designed and maintained by the Computer Science Department of ICE

<http://indotech.ac.in/LIBRARY>





## ACADEMIC COLLABORATIONS

### Preamble to Academic-Industry Collaboration (ICE 2024-25)

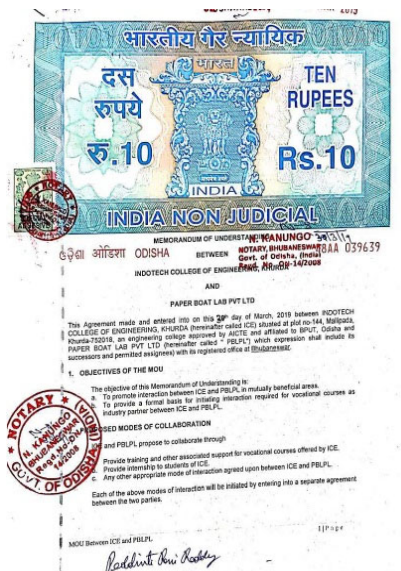
In an increasingly interconnected and dynamic global economy, the intersection of academia and industry represents a powerful force for innovation, growth, and societal progress. The collaboration between academic institutions and industry leaders fosters a unique environment where cutting-edge research, practical expertise, and technological advancements can converge to address some of the most pressing challenges facing society. This partnership enables the translation of theoretical knowledge into real-world applications, while also providing industry with access to groundbreaking research and fresh perspectives.

The objective of academic-industry collaborations is to bridge the gap between fundamental research and its practical applications, enabling advancements in technology, product development, and services. These collaborations can take various forms, including joint research initiatives, technology transfer, internships, workshops, and shared resources. By leveraging the strengths of both sectors, such partnerships create new opportunities for innovation, enhance the skills and competencies of the workforce, and ultimately contribute to economic development and social well-being.

This preamble serves to highlight the mutual benefits of academic-industry collaboration, including the acceleration of research discoveries, the commercialization of new technologies, and the nurturing of talent capable of meeting the evolving demands of a rapidly changing world. Through these efforts, we aim to create a future where knowledge, creativity, and practical application are seamlessly integrated to tackle complex global challenges.

Some of our long term academic collaborations have been continuing since long such as few mentioned below

1. MEIL (Megha Engineering and Infrastructures Ltd.)
2. Quik Staffing Solutions Ltd.
3. Paper Boat Labs
4. Spinning Head Media Pvt Ltd.



भारतीय गैर न्यायिक दस रुपये TEN RUPEES रु.10 Rs.10 INDIA NON JUDICIAL

MEMORANDUM OF UNDERSTANDING BETWEEN  
**ODISHA** BETWEEN **INDOTECH COLLEGE OF ENGINEERING, Bhubaneswar** (Regd. No. OH-14/2008) AND **QUICK STAFFING SOLUTIONS PVT. LTD.**

This Agreement made and entered into on the 28<sup>th</sup> day of March, 2019 between INDOTECH COLLEGE OF ENGINEERING, Bhubaneswar (hereinafter called ICE) situated at plot no-144, Bhubaneswar, Odisha-751016, an engineering college approved by AICTE and affiliated to BPUT, Odisha and QUICK STAFFING SOLUTIONS PVT. LTD. (hereinafter called "QSSPL") whose expression and intention shall include its successors and permitted assignees with its registered office at Bhubaneswar.

**OBJECTIVES OF THE MOU**

The objective of this Memorandum of Understanding is to provide interaction between ICE and QSSPL in mutually beneficial areas. To provide a formal basis for initiating interaction required for vocational courses as industry partner between ICE and QSSPL.

**PROPOSED MODES OF COLLABORATION**

1. ICE and QSSPL propose to collaborate through

Provide training and other associated support for vocational courses offered by ICE.

Provide internship to students of ICE.

Any other appropriate mode of interaction agreed upon between ICE and QSSPL.

Each of the above modes of interaction will be initiated by a meeting into a separate agreement between the two parties.

MOU Between ICE and QSSPL

*Reddy*

भारतीय गैर न्यायिक दस रुपये TEN RUPEES रु.10 Rs.10 INDIA NON JUDICIAL

MEMORANDUM OF UNDERSTANDING BETWEEN  
**ODISHA** BETWEEN **INDOTECH COLLEGE OF ENGINEERING, Bhubaneswar** (Regd. No. OH-14/2008) AND **GURUKUL TRAINING & ACCOMMODATION PVT. LTD.**

This Agreement made and entered into on the 28<sup>th</sup> day of March, 2019 between INDOTECH COLLEGE OF ENGINEERING, Bhubaneswar (hereinafter called ICE) situated at plot no-144, Bhubaneswar, Odisha-751016, an engineering college approved by AICTE and affiliated to BPUT, Odisha and GURUKUL TRAINING & ACCOMMODATION PVT. LTD. (hereinafter called "GTAPL") whose expression and intention shall include its successors and permitted assignees with its registered office at Bhubaneswar.

**OBJECTIVES OF THE MOU**

The objective of this Memorandum of Understanding is to provide interaction between ICE and GTAPL in mutually beneficial areas. To provide a formal basis for initiating interaction required for vocational courses as industry partner between ICE and GTAPL.

**PROPOSED MODES OF COLLABORATION**

1. ICE and GTAPL propose to collaborate through

Provide training and other associated support for vocational courses offered by ICE.

Provide internship to students of ICE.

Any other appropriate mode of interaction agreed upon between ICE and GTAPL.

Each of the above modes of interaction will be initiated by a meeting into a separate agreement between the two parties.

MOU Between ICE and GTAPL

*Reddy*

भारतीय गैर न्यायिक दस रुपये TEN RUPEES रु.10 Rs.10 INDIA NON JUDICIAL

MEMORANDUM OF UNDERSTANDING BETWEEN  
**ODISHA** BETWEEN **INDOTECH COLLEGE OF ENGINEERING, Bhubaneswar** (Regd. No. OH-14/2008) AND **SPINNING HEAD MEDIA PVT. LTD.**

This Agreement made and entered into on the 28<sup>th</sup> day of March, 2019 between INDOTECH COLLEGE OF ENGINEERING, Bhubaneswar (hereinafter called ICE) situated at plot no-144, Bhubaneswar, Odisha-751016, an engineering college approved by AICTE and affiliated to BPUT, Odisha and SPINNING HEAD MEDIA PVT. LTD. (hereinafter called "SHMPL") whose expression and intention shall include its successors and permitted assignees with its registered office at Bhubaneswar.

**OBJECTIVES OF THE MOU**

The objective of this Memorandum of Understanding is to provide interaction between ICE and SHMPL in mutually beneficial areas. To provide a formal basis for initiating interaction required for vocational courses as industry partner between ICE and SHMPL.

**PROPOSED MODES OF COLLABORATION**

1. ICE and SHMPL propose to collaborate through

Provide training and other associated support for vocational courses offered by ICE.

Provide internship to students of ICE.

Any other appropriate mode of interaction agreed upon between ICE and SHMPL.

Each of the above modes of interaction will be initiated by a meeting into a separate agreement between the two parties.

MOU Between ICE and SHMPL

*Reddy*



# indotech

college of engineering  
**BHUBANESWAR**

*defining new frontiers...*



Electrical



Mechanical

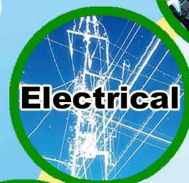


Civil

**Diploma  
Engineering**



Mechanical



Electrical



ETC



CSE



Civil



EEE

# **B.Tech Engineering**







**Dr. Ravi P Reddy, Principal**

We at Indotech College of Engineering are committed to creating an ecosystem where our students can get all the inputs required for becoming world class professionals when they leave the college. Every day, we reexamine our processes - teaching, administration, management, leadership, research and feedback processes - and ask ourselves - "How can we make this better? How can we redesign it to deliver more value to every student?" I believe that it is this constant and unwavering focus on our processes that makes us different from the others. If you are choosing to enter into an engineering career, we congratulate you on taking a good decision as engineering and technology remains an intensely satisfying line to spend your life in with lots of satisfaction. Such a career is still your best chance to change the world in more ways than one. And having decided to pursue a career in engineering, we would like to invite you to examine Indotech College of Engineering as the place to pursue your dreams because here you will find a team dedicated to forging a career path for you, not just in getting you through the steps of engineering education. Here, you will find a team of professionals who really care for your personal growth and aspirations. Welcome to Indotech and wishing you a successful career in Engineering!



## the VISION

To create thought leaders for tomorrow's world capable of continual, relentless, and ceaseless learning, unlearning, and relearning.

## What to expect from Indotech...

- Training Provided, Based on Current Industry Standards for Good Employment Potential
- Career Counseling for Student Personality Improvement from First Semester
- Continuous Training and Research for Faculty for Effective Teaching
- Faculty as Student Counselors for Academics from First Semester
- Pre Placement Training is provided from First Year onwards
- College Level Technical and Sports Competitions
- Quality Teaching Process and Materials
- Quality Control Cell for Academics
- High Speed Internet Campus
- State-of-art Laboratories



**Dr. Ragoor Sujatha**  
**Chair person**

On behalf of the entire Indotech family, I thank you for spending a few moments of your valuable time to go through this brochure and acquaint yourself with what we have achieved in last one year and what we are planning in the future. Indotech is a young college with an old, mature and experienced heart. The persons behind this college believe in quality education and that is the only thing that should matter for our existing students and also for our prospective students.

## Our Mission

To foster a rich and vibrant academic atmosphere that celebrates and recognizes continuous learning with a focus on original thinking and problem solving, well rounded intellectual and emotional development, heightened ethical and social awareness, and quality in every dimension of human life.



# B.TECH

The Department of CSE is approved by AICTE New Delhi. The department is concerned with the theory, design, development and application of computer systems and information processing techniques. In order to maintain the standard of education, the department constantly upgrades the academic syllabi so as to keep the students well trained to deal with changing trends in the field of Computer Science and Engineering. It is equipped with State-of-the-Art Specialization Labs.

## **BACHELOR DEGREE IN ENGINEERING: ELECTRONICS & TELE-COMMUNICATION ENGINEERING (ETC)**



The Department of Mechanical Engineering is associated with professional bodies. The dept. deals with the core concepts like Mechanics, Kinematics, Thermodynamics, Material Science, Structural Analysis, Quality Control & Reliability along with tools Computer-Aided Design and products Life Cycle Management to design and analyze manufacturing parts, industrial equipment and machinery heating and cooling systems, transport systems, and others. The department is equipped with 10 nos. State-of-the-Art Specialization Labs

## **BACHELOR DEGREE IN ENGINEERING: COMPUTER SCIENCE & ENGINEERING(CSE)**



The Department of ETC has excellent facilities. It is one of the major Departments of the College. The main emphasis is laid on fundamental concepts as well as on the latest technologies, both in theory and practical work to prepare the students for the vast field of ETC. The laboratories are well equipped with the latest software and hardware tools to give a practical hand to the students to bridge the gap between Industry and Academics, department organizes frequent Guest Lectures for the students. The main objective of the Department is Excellence, Innovation and Creativity in Teaching Learning, Research and Technology development.

## **BACHELOR DEGREE IN ENGINEERING: MECHANICAL ENGINEERING (MECH)**



The Departments of EEE & EE are approved by AICTE, The departments deal with the Electrical Power Distribution of Control System and Signal. It is associated with large-Scale electrical system such as power transmission, motor control and small-scale electrical systems including computers & integrated circuits. Right from its inception, the department has been rated very high in academic circles. The departments are equipped with. State-of-the-Art Specialization Labs. The Faculties are highly qualified with M.Tech from academic, research and industrial background.

## **BACHELOR DEGREE IN ENGINEERING: CIVIL ENGINEERING ( CIVIL )**



Basic Science fundamental which is applicable to all the disciplines of Engineering Branches. The three important areas are Mathematics, Physics and Chemistry which comprise the domain of basic science. It permeates through the engineering courses and brings up the applications of engineering core branches. BSH Dept. is the department which studies the human condition, that are primarily analytic, critical or speculative and distinguished mainly from natural and Physical Science

# B.TECH

## **BACHELOR DEGREE IN ENGINEERING: ELECTRICAL ENGINEERING ( EE & EEE)**



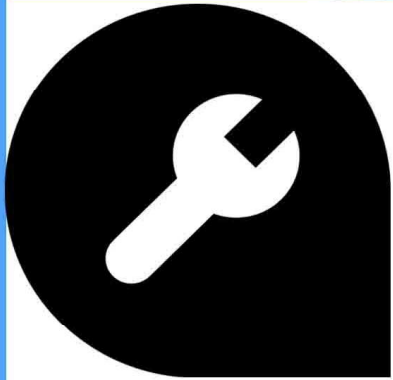
The department has well equipped laboratories in all the major disciplines. Our Civil Engineering Technology program prepares you to be a dynamic participant in the design and creation of our built environment where humans live. As a Civil Engineering Technologist, you'll find career opportunities in consulting engineering firms, government, private contractors, municipalities, utilities and telecommunication firms. Your career could include roles as a designer, supervisor, project manager, contractor or inspector on construction projects, subdivisions, and environmental protection and enhancement initiatives.

## **DEPARTMENT OF BASIC SCIENCE HUMANITIES (BSH)**





# DIPLOMA



Mechanical Engineering is one of the oldest branches of Engineering. It is one of the core branches. Though this discipline has existed for a very long time, Mechanical Engineering is the branch of Engineering that deals with design, manufacturing and operation of machinery. This branch uses concepts of engineering, physics and material science for design, manufacturing, operation and maintenance of mechanical systems. This engineering branch touches our day to day lives directly or indirectly. From household equipment like washing machines and grinders to buses and trains that we use for



Electrical Engineering is that branch of Engineering which deals with the study of application of electricity, electronics and electromagnetism. Trained electrical engineers design electric circuits and equipment. They work on large power plants as well in small hardware companies which includes designing, manufacturing and operating power plants, industrial machinery, electrical motors and all kinds of engines. The core subjects here would include circuit technology, power engineering and instrumentation. Things like power engineering, transmission and distribution are also covered by such people. Electrical engineering is the bridge between mechanical and electronics sciences.



Diploma in Civil Engineering is a 3-year long course in engineering, specializing in the design, construction, and maintenance of physical and naturally-built environment, such as roads, bridges, canals, dams and buildings. The minimum eligibility criterion required for the candidates is to pass 10th. Civil Engineering is one of the core branches of engineering. It is the second oldest engineering branch. It is an engineering discipline that focuses on design, planning, construction and maintenance of physically built as well as natural environment. It is a very diverse field, consisting of various sub branches. Dams, roads, buildings, canals etc. are examples of physically built structures.

## Events @ INDOTECH



**Annual Function  
( SPARKLES )**



**Prize  
Distribution**



**Encaenia**



**Independence  
Day Celebration**



**Swachh Bharat  
Abhiyaan**



**College Fest**



**Puja Celebration  
at Campus**



**Women's Day  
Celebration**



**Annual Picnic**



**Workshop at  
IIT Bhubaneswar**



**Degree  
Distribution Ceremony**



**Alumni Meet**





## Torchbearers of Indotech



**Komal Mishra**  
(TCS)



**Debadarshini Panda**  
(Ramtech Software)



**Suryakanta Mallick**  
(Infosys)



**Rajat Ku Patra**  
(Jindal Steel)



**Barada Prasanna**  
(Vedanta)



**Sunil Ku Pradhan**  
(Silicon Tech Lab )



**Samiksha Sarangi**  
(Deloitte)



**Niladri Nayak**  
(Reliance Jio)



**Raj Kumar Mahato**  
(MEIL)



**Saurabh Pandey**  
(MEIL)



**Ajay Ku Tripathi**  
(Bharti Airtel)



**Sunil Ku Barik**  
(ACC)



**Sitesh Panda**  
(Ford Motors)



**Subham Chaturvedi**  
(Fidelity Informations)



**Biren Ku Sahoo**  
(Vodafone India)



**Sumeet Kumar**  
(Reliance)



**Subhaj Mishra**  
(Tech Mahindra)



**Malay Mistri**  
(JK Papers)



**Narendra Ku Sahoo**  
(ACC)



**Rajesh Ku Pati**  
(ACC)



**Rajesh Ku Nayak**  
(Vodafone India)



**Dillip Ku Sethi**  
(Costal Project LTD)



**Subhakanta Barik**  
(Maruti Suzuki)



**Anshuman Sarangi**  
(Group Of Engg. services)



**Debasish Patabandha**  
(Bhusan Steel)

**Corporate Office**  
N3/32, IRC Village,  
Nayapalli  
Bhubaneswar,  
Odisha - 751015  
Phone-0674-2553344



scan this QR code to know  
more about our college

**Campus**  
Plot # 144, Malipada,  
Khurda Dist.  
Bhubaneswar,  
Odisha - 752018  
Phone-0674-2551808

**JOINT ENTRANCE EXAMINATION-2024, ODISHA**  
**WEB BASED COUNSELLING PROCESS**  
**FOR**  
**ADMISSION TO B.TECH/ B.ARCH / B.PLAN/ B.PHARM/ B.CAT/ LE TO**  
**B.TECH. / LE TO B.PHARM / B.Sc. (LE) FOR B.TECH/ MBA/ MCA/ M.Sc**  
**Computer Sc. / M. Tech/ M. Pharm/ M. Arch/ M. Plan / INT. MBA/ INT.MSc.**

**STEP BY STEP PROCEDURE FOR WEB BASED COUNSELLING**

(For further details, visit: [www.ojee.nic.in](http://www.ojee.nic.in)/[www.odishajee.com](http://www.odishajee.com))

**JEEMAIN rank holders can participate in the courses like B.TECH, B.PLAN, B.ARCH, B.PHARM, B.CAT and Int. MSC**

The OJEE-2024 qualified candidates can download their individual RANK CARDS from the OJEE 2024 website: ([www.ojee.nic.in](http://www.ojee.nic.in))

BEFORE PARTICIPATING IN THE REGISTRATION PROCESS ALL THE CANDIDATES MUST THOROUGHLY READ THE INFORMATION BROCHURE AND COUNSELLING BROCHURE.

**IMPORTANT STEPS TO FOLLOW IN WEB COUNSELLING**

1. REGISTRATION
2. COUNSELLING FEE OF Rs.450/- DEPOSIT. (ONLY THROUGH ONLINE)
3. CHOICE FILLING
4. MOCK ALLOTMENT
5. CHOICE LOCKING USING OWN PASSWORD (CARE SHOULD BE TAKEN BEFORE LOCKING THE CHOICES, ONCE LOCKED; NO ALTERATION IN CHOICE IS POSSIBLE UNDER ANY CIRCUMSTANCES).
6. ALLOTMENT: ROUND-I
7. VIEW SEAT ALLOTMENT, CHOOSE FREEZE / FLOAT OPTION FOR SEAT UPGRADATION, UPLOAD REQUIRED DOCUMENTS (DOCUMENTS TO BE UPLOADED: DEPENDS ON THE CANDIDATE PROFILE), FEE PAYMENT (PART ADMISSION FEES TOWARDS UNIVERSITY REGD FEE CUM SEAT CONFIRMATION FEE)
8. **ALLOTTED STUDENTS HAVE TO DEPOSIT PART ADMISSION/ SEAT CONFIRMATION FEES OF Rs.10,000 or 5000/- BASED ON THE CATEGORY (Rs.10,000/- FOR GENERAL CANDIDATES AND Rs.5000/- FOR SC/ST/PC CANDIDATES). DEPOSIT CAN ONLY BE DONE ON ONLINE PORTAL THROUGH BILLDESK / HDFC PAYMENT GATEWAY.**
9. UPLOADED DOCUMENTS WILL BE VERIFIED AUTOMATICALLY OR BY DOCUMENT VERIFYING OFFICER AND MAY ISSUE QUERIES (IN CASE OF ANY DISCREPANCY). CANDIDATES WILL BE NOTIFIED THROUGH EMAIL AND SMS REGARDING ISSUES IF ANY FOUND IN THEIR UPLOADED DOCUMENTS. CANDIDATES TO RESOLVE THE QUERIES RAISED BY DOCUMENT VERIFYING OFFICER (IF ANY) BY SPECIFIED LAST DATE.



10. IF A CANDIDATE FAILS TO RESOLVE THE QUERY RAISED BY DOCUMENT VERIFYING OFFICER WITHIN SPECIFIED TIME, THE DOCUMENT VERIFICATION WILL BE CANCELLED AND SEAT ALLOTTED WILL BE WITHDRAWN.

**During document verification, if the candidate failed to provide required documents in support of the seat allotted (category, sub-category, TFW, Women etc), document verification will be unsuccessful and allotted seat will be cancelled. The candidate will be eligible for allotment of seat with revised profile based on the vacancy in subsequent rounds. Subjected to submission of undertaking for allotment from the remaining vacant seats and paid part admission/seat confirmation fees.**

11. WITHDRAWAL BY CANDIDATES, NOT WILLING TO CONTINUE IN THE COUNSELLING PROCESS.
12. CANDIDATES NOT ALLOTTED ANY SEAT FROM THEIR CHOICE FILLED CAN WAIT FOR ROUND-II ALLOTMENT OR THEY CAN MODIFY THEIR CHOICE LIST BY GIVING A CONSENT. SIMILARLY FOR ANY CANDIDATE, WHOSE ALLOTMENT GOT CANCELLED DUE TO ANY REASON AND IF ELIGIBLE FOR SUBSEQUENT ROUND OF COUNSELLING CAN ALSO GET A CHANCE TO MODIFY THEIR CHOICES BY GIVING A CONSENT. HOWEVER, CANDIDATES ALLOTTED A SEAT AND COMPLETED STEP NO.7 TO 9 WILL NOT BE ALLOWED TO MODIFY THEIR CHOICES.
13. ALLOTMENT: ROUND- II
14. NEWLY ALLOTTED STUDENTS HAVE TO FOLLOW STEP 7 THROUGH 10
15. WITHDRAWAL BY CANDIDATES NOT WILLING TO CONTINUE IN THE COUNSELLING PROCESS. CANDIDATES MAY OPT FOR WITHDRAWAL OPTION (IF WANT TO WITHDRAW FROM COUNSELLING) AVAILABLE. IT WILL BE MADE AVAILABLE AS PER THE COUNSELLING SCHEDULE.
16. REGISTRATION, COUNSELLING FEE PAYMENT OF Rs.450/-, CHOICE FILLING FOR 2ND/SPECIAL OJEE STUDENTS OR ANY JEEMAIN STUDENTS NOT REGISTERED EARLIER.
17. ALLOTMENT: ROUND- III
18. NEWLY ALLOTTED STUDENTS HAVE TO FOLLOW STEP 7 THROUGH 10
19. WITHDRAWAL BY CANDIDATES NOT WILLING TO CONTINUE IN THE COUNSELLING PROCESS. CANDIDATES MAY OPT FOR WITHDRAWAL OPTION (IF WANT TO WITHDRAW FROM COUNSELLING) AVAILABLE. IT WILL BE MADE AVAILABLE AS PER THE COUNSELLING SCHEDULE.
20. FINAL ALLOTMENT
21. STUDENTS TO DOWNLOAD FINAL ALLOTMENT LETTER AND REPORT TO THE ALLOTTED INSTITUTES/COLLEGES.  
ANY NEWLY ALLOTTED STUDENTS IN THIS ROUND HAVE TO FOLLOW STEP 7 THROUGH 10 TO GET THE FINAL ALLOTMENT LETTER.
22. FOLLOW THE NOTICE OF ALLOTTED INSTITUTE TO REPORT THERE FOR FINAL ADMISSION.

*FOR SOME PROGRAMS THE ALLOTMENT ROUND-III MAY BE THE FINAL ROUND OF ALLOTMENT*

## Registration on any Computer with Internet Facility

### STEP-1

- i) **Before starting registration, candidates must thoroughly read the counseling brochure available in the website.**
- ii) Go to website **www.ojee.nic.in** then select appropriate course and click at **NEW CANDIDATE REGISTRATION.**
- iii) Read the Candidate's Consent Page Carefully and Click on the "I Agree" Option to proceed further.
- iv) Register yourself by enter **Application number, Candidate Name (as mentioned in the rank cards), Date of Birth, , Gender.** The candidate is advised not to disclose all these information to anyone.
- v) After entering the security pin, Click on "Submit" button to proceed further.

### STEP-2

#### **Personal Details**

- i) In this screen all the data provided by the candidate during submission of application will be displayed and candidate has to provide Mobile number, email address, password, and security pin to complete the registration process.
- ii) Candidate has to enter the **password** and again re-enter the **same password** in the confirm password box.
- iii) The **password** must be of 8-13 characters length and must contain at least one capital letter [A-Z], one small letter [a-z], one Numeric Character [0-9] and one special character [!,@,#,\$,%,^,&,\*]. For Example Hrudanand@123
- iv) Remember the entered password and keep it confidential. This password shall be used in future for choice filling and viewing result details etc.
- v) On completion of registration, SMS alert will be sent confirming the completion of registration to the mobile number entered.

### STEP-3

- i) Click on the "Application Form" displayed at the left side of the screen to fill candidate profile like state of domicile (State, Outside State, NRI etc.), social category (SC, ST, EWS), special/sub-category like Student of State Govt High School and Higher Secondary Schools (SGS), Green Card (GC), Physically Challenged (PC), Ex-Servicemen (ES), Tuition Fee Waiver (TFW) scheme. Under other information heading chose option for qualifying examination passed from an institute located in Odisha, and are your parents working in Odisha. Carefully fill the above data, as these will define each candidate's profile and eligibility for reservation used in seat allotment.
- ii) Click "Save & Next" and proceed to next screen.

### STEP-4

- i) Candidate has to select the Qualification Details (if multiple qualifications are eligible for the course, at least one has to be chosen).
- ii) After selecting the qualifying examination, enter all relevant data asked in the interface like name of the Board, Roll number, Institute, year of passing, marks secured, full marks, subject wise marks secured etc as applicable. ***For B.Tech course all the candidates must fill correctly about the subjects studied in 10+2 examination following the***

**counselling brochure carefully. As based on the subjects in 10+2, different branches of engineering will be activated in the choice list.**

Candidates passed their 10<sup>th</sup> Class and 12<sup>th</sup> Class from State Government school affiliated to Board of Secondary Education (BSE), Odisha and Council of Higher Secondary education (CHSE), Odisha respectively must select correctly their school names from the drop-down menu for availing the SGH quota.

- iii) Click "Save & Next" to proceed to next screen.

#### **STEP-5**

- i) Candidate has to fill contact information like permanent and correspondence address.
- ii) Click "Save & Next" to Preview & Final Submit stage. Where a candidate can check all the details filled in previous steps. After checking the Declaration enter Save & Final Submit to complete registration process.

#### **STEP-6**

- i) Candidate has to pay registration fee Rs 450/- through online mode by clicking to 'Pay Registration Fee'
- ii) Click "Save" to proceed to next screen.

#### **STEP-7**

- i) After successful registration and completion of registration fee deposit, the candidate has to click the **Choice Filling & Locking** option given in the left side Available Service of the screen.
- ii) Next screen will come with some instructions. Candidates are advised to read the instructions carefully and then proceed to the next screen for **choice filling**. After Before choice filling it may ask for password for more security. After entering the password, the choice filling screen will come.
- iii) This screen contains **two blocks**. The **Left block** contains list of all colleges and branches in alphabetical manner. In this block the colleges can be listed according to Government/Private or All. The **Right block** will contain the choices filled in by the candidate. Candidate can **ADD** his/her **choices** of colleges and branches from the left block by two methods. (Multiple addition using ADD MULTIPLE BUTTON or Addition of one by one using ADD button.) The candidates are advised to give as many as choices.
- iv) Candidates should arrange the filled in choices in order of their preferences of college / branch. One college with one branch is treated as one choice. For example, College of Engineering & Technology (CET), Mechanical branch should be treated as one choice. Similarly, College of Engineering & Technology (CET), Electrical branch should be treated as another choice and so on. Candidates may use the **SWAP** and **MOVE** options to change the priority of already filled in choices.
- v) For Tuition Fee Waiver (**TFW**) candidates, the Choices of colleges and branches for both the TFW seats (for example, CET, Mechanical Engg – TFW) and the non-TFW seats (for example, CET, Mechanical Engg) will be offered in the choice filling screens. The TFW candidates can fill in their choices from among the above list of TFW and non-TFW seat matrix mentioning their preferences.

***Note: The Tuition Fee Waiver (TFW) scheme is applicable to the courses such as B.Tech., B.Pharm., B.Plan and LE B.Tech, LE.Pharm, MBA and MCA. Son/daughter of parents whose annual income from all sources is less than Rs.8 Lakhs is eligible under this scheme. The waiver is limited to Tuition Fee only. This scheme is applicable only to the candidates who are native of Odisha (Residence/Nativity certificate in form Appendix – I or Online issued) and whose parents satisfy the above-mentioned income criteria (For this category submission of income certificate duly signed by competent authority and produce at nodal center, Appendix-VII/online issued is mandatory).***

- vi) Select as many choices of Institutions and branches as possible on priority basis to have better option for allotment of a seat in the process. During choice filling process, save the choices in regular intervals using **SAVE & CONTINUE** button. Always give best choice as first and follow in that sequence.
- vii) In **mock result** candidates can know the allotment status of his/her on that date as per choice filled by them. **By seeing the mock result candidates can alter their choice as per their preference and choice, if required.** (*Mock allotment is an indicative based on the choice filled by the candidates by one date.*)
- viii) In scheduled date the choice locking facility will be activated. Once locking system is activated, you first check whether you have made correct choices as per your requirement. If you are satisfied click "lock" button and lock the choice using the password. After locking the choices, candidate can take a print of the locked choice. It is the responsibility of the candidate to lock the choice in due time using their won Password.  
**NOTE: Locking is a onetime facility. Once you have locked, it cannot be unlocked again. Carefully do it, only after you are sure of your choices exercised.**
- ix) If you could not lock your choice due to some reason, your last exercised choice will be locked automatically in the server when the given time expires.
- x) After completing the choice filling and locking, click on "**print locked choice**" button to take a **print out of Filled in Choice Slip** for your reference. This printed document is your personal document, No need to share it with others or to bring it to nodal center.

***Note:-The candidate is advised to follow the above step (i and ix) without fail.***

## Allotment Round-I

### STEP-8

***Important: The allotment of seat will be based on best fitment of the rank, choice and category/reservation of the candidate.***

- i) Allotment: Round-I will be available as per the scheduled date and time given in the OJEE web sites.
- ii) Allotment: Round-I will be intimated through SMS to the candidate's mobile number (if filled up during registration) and can be seen in the OJEE-2024 website after log-in.
- iii) Candidate can see his/her temporary allotted seat position from the website for his/her own record.
- iv) **Candidates are advised not to report at allotted Institution based upon this allotment at this stage.**
- v) The process of counselling follows option based up-gradation system, this position will remain as such or will be promoted to upper choice in next round of allotments, based on the option exercised by the candidate. (So, be careful while giving the choice and exercised option for up gradation. Better preferred choice should be given at upper level).  
**Candidates once exercised option for Freeze or Float for up-gradation cannot be changed further under any circumstances.**
- vi) After seat allotment, candidates have to complete 3 steps i.e. **(a) exercise option of Freeze/Float (b) upload required documents in pdf format (c) pay part admission/Seat confirmation fees.**
- vii) Exercise option of Freeze/Float – Candidate has to opt for Freeze/Float option in his own login id.
- viii) Upload documents – As per the candidates' profile (filled during registration), documents required will be asked to upload within schedule date and time. All the documents will be uploaded in pdf format only. The size of pdf files will be mentioned against each document.  
**(The documents to be uploaded must clearly readable and the file name should not contain any special character)**
- ix) Pay admission/Seat Confirmation fees. Which can be paid online only.
- x) **Candidates not allotted any seat in this round need not required to do anything.** They have to wait for the next allotment i.e Allotment Round-II for any allotment or if they



wish to modify their choices, then the candidate has to give a consent. After submitting the consent, the candidate will be allowed to modify his/her choices.

**Candidates completed step (vi) to (ix) above will not be allowed and their choices will be remained intact and will be considered for next round of allotment (Except candidates opt for Freeze)**

- xi) In case the candidate desires to withdraw from the OJEE -2024 counseling process, he /she should login to the counseling page using his/her password and exercise withdraw option using his/her password within the specified date. In the withdrawal process, He/she will be refunded Rs.5,000/- or Rs.10,000/- (Part admission/Seat Confirmation fee as deposited) in the account detail filled or it will be refunded to the account from which the amount has been deducted during online payment. All the candidates except those who have withdrawn from counseling after the temporary allotment stage or freeze their allotment after 1<sup>st</sup> round allotment will be considered as **In Process Candidates** and are eligible for next round Allotment Round-II through up-gradation process.

### Part admission/Seat Confirmation Fee payment

- i) All allotted candidates wish to continue in the counseling process have to complete the payment process. The Part Admission/Seat Confirmation fees is Rs.10,000 or 5,000/- based on the category of the candidate. Rs.10,000/- for General category and Rs.5,000/- for SC/ST/PC category). Fee can be paid by online mode in the payment portal. Candidates who will not complete payment process will not be considered further and he/she will be out of the up-gradation process. The allotted seat will be cancelled.
- ii) Payments can be made online through BILLDESK/HDFC/SBI gateway by Net banking/ Debit cards/Credit cards etc.
- iii) Only reported candidate is allowed to withdraw, if they are not satisfied with the allotment or taken admission elsewhere or of any reason, he/she not interested to take admission in the allotted institution/college within the declared time. After due date of withdrawal OJEE will not allow any withdrawal and no refund will be permissible.
- iv) If a candidate wishes to withdraw, he/she have to login to the counseling page using his/her credentials and follow the withdrawal process and will be eligible for refund of total admission fee deposited by him/her. The refund will be initiated only after counseling process is over.
- v) If a candidate has got allotment in the counselling process, accepted the allotment by document verification and paid the admission fee and not withdrawing, then even if he/she is not reporting, no claim by the candidate for refund will be entertained as the money deposited by him/her as part admission fee will be transferred to University and concerned Institute. OJEE will not refund any admission money to any candidates who have not withdrawn within schedule time.

### Document Upload and Verification

- i) Candidates will not require visit to any nodal center for document verification. The required documents will be verified through online mode only. So, care must be taken while uploading relevant documents.
- ii) During verification of documents, the verifying officer may raise query to resolve issue if any. In this case, alert message will be sent to candidate's mobile and through email. Candidate has to reply to the query / act according to the instruction of the officer to resolve the query within due time. Therefore, candidates must regularly check his/her id for status of document verifications. Candidates shall check for the detail required document to upload from the counseling brochure.
- iii) If the query is not resolved, document verification of the candidate will not be completed and seat allotted will be cancelled.

## Allotment Round-II

### Step-9

- i) Allotment Round-II will be available as per the scheduled date and time given in the OJEE web sites.
- ii) Allotment Round-II will be intimated through SMS to the candidate's mobile number (if filled up during registration) and can be seen in the OJEE-2024 website after log-in.
- iii) In this round allotment, candidate can see his/her allotment status. May be upgraded to higher priority choice or same as previous allotment depending on the choice number, rank and availability of seat. Un-allotted candidates of previous round allotment may get an allotment depending on his/her choice, rank and availability of seat.
- iv) **Candidates are advised not to report at this stage to allotted Institution based upon this allotment.**
- v) Candidates not allotted any seat in this round need not required to do anything. They have to wait for Final allotment for any allotment or can modify their choices and relock again.
- vi) In case the candidate desires to withdraw have to follow the withdrawal process as mentioned above.
- vii) All newly allotted candidates have to follow **vi to ix of step-8** to remain in the process and will be eligible for final round of seat allotment. Newly allotted candidates not followed **vi to ix of step-8** will not be considered for next round or final allotment, their allotted seats will be treated as vacant seats for final round of allotment.

**Before Allotment Round-III and after Allotment Round-II Registration/Choice filling/Locking will be opened for 2<sup>nd</sup>/Special OJEE candidates/JEEMAIN (as applicable program wise) candidates if not registered earlier to participate in the counselling process for the remaining vacant seats after two rounds of allotment.**

## Allotment Round-III

### Step-10

- i) In this round of allotment, candidates from round-II and newly registered candidates will be considered for allotment.
- ii) Allotment Round-III will be available as per the scheduled date and time given in the OJEE web sites.
- iii) Allotment Round-III will be intimated through SMS to the candidate's mobile number (if filled up during registration) and can be seen in the OJEE-2024 website after log-in.
- iv) In this round allotment, candidate can see his/her allotment status. May be upgraded to higher priority choice or same as previous allotment depending on the choice number, rank and availability of seat. Un-allotted candidates of previous round allotment may get an allotment depending on his/her choice, rank and availability of seat.
- v) **Candidates are advised not to report at this stage to allotted Institution based upon this allotment.**
- vi) Candidates not allotted any seat in this round need not required to do anything. They have to wait for Final allotment for any allotment.
- vii) In case the candidate desires to withdraw have to follow the withdrawal process as mentioned above.
- viii) All newly allotted candidates in this round have to follow **vi to ix of step-8** to remain in the process and will be eligible for final round of seat allotment. Newly allotted candidates not followed **vi to ix of step-8** will not be considered for next round or final allotment, their allotted seats will be treated as vacant seats for final round of allotment.

## Final Allotment

- i) Now at this stage, all candidates in the up-gradation process, those who have previously allotted will get final allotment with some new candidates may get fresh allotment.
  - ii) The **final seat allotment** can be seen in the OJEE-2024 website after log-in for all the finally allotted candidates. All the candidates those who have frozen their allotment in the previous rounds and the candidates those who are in the up-gradation process, now able to download the final allotment letter.
  - iii) Allotment of seats will also be intimated through SMS to the candidate's mobile number. (Mobile number filled up during registration).
  - iv) Next, all finally allotted candidates can download the **final allotment letter**.
  - v) All the finally allotted candidates (except newly allotted candidates) are then required to **report at their corresponding allotted colleges** with the **final allotment letter** and the **fee deposit slip**.
  - vi) All newly allotted candidates have to complete the document upload and payment process for generation of final allotment letter.
- **The deposited part admission/seat confirmation fee of Rs.10,000/- or 5,000/- as per their category will be forfeited, if the allotted candidate does not report to the finally allotted institute/college. No Refund will be entertained for such candidates. Therefore, the candidates are instructed to withdraw within the schedule period of withdrawal, if they wish not to report to finally allotted institution.**
  - **No withdrawal will be allowed beyond the schedule date and time of withdrawal under any circumstances.**
  - **All the allotted candidates must ensure themselves to report to the colleges within schedule time and college authority must enter their names in the OJEE portal as reported candidates.**
  -

**\*Candidates are advised to enter correct category and subcategory (i.e SC, ST, EWS, SGS, GC, PC, ES, WO). They have to Provide supporting documents as per their claim with respect to category and subcategory, if they fail to upload the required documents in support of their claimed category and subcategory, during document verification, then the allotment made under category, subcategory will be cancelled and may consider for general allotment in the next round from the existing vacant seats.**

***\*Candidates are opting for TFW seats must fill TFW choices along with general choice to avoid himself/herself being remain un-allotted, as TFW seats are limited (5% supernumerary of sanction intake). Also ensure to upload the income certificate issued from authorized persons as per format given in Counseling Brochure. If unable to produce income certificate, all TFW choices will be disabled and candidate will be allotted from remaining choices if given.***

**\*Candidates shall require to upload all required documents mentioned in the counselling brochure as per his/her profile. Hence, they have to be made themselves ready with all necessary documents.**

#### 4.2 ADMISSION PROCESS & GUIDELINES:

### ADMISSION:

#### PROGRAM OFFERED

1. DIPLOMA
2. UNDER-GRADUATE

#### ADMISSION PROCEDURE

1. The ONLINE Common Application Form (CAF) for all Diploma Courses is available in the website ([www.dtetodisha.gov.in](http://www.dtetodisha.gov.in)) and <http://skill.samsodisha.gov.in>, which may be filled up correctly and should be submitted ONLINE on or before due date & time. The Applicants may refer to the Diploma Admission Timeline (which may be revised from time to time, if necessary) uploaded on the SAMS Portal for the dates of different activities.
2. Any candidate who has been disqualified or debarred by the University or Board or any other Statutory Board shall not be eligible for admission into the Polytechnics of Odisha State for the period he/ she has been debarred.
3. Canvassing in any form is strictly prohibited. Further, if any candidate, person or official engages himself/ herself in any unlawful Act or indulges in any kind of unfair means in the admission process, he/she shall be liable to prosecution under relevant law / Indian Penal Code.
4. The principal of the concerned Polytechnic/ Institute shall satisfy himself regarding the authenticity of all documents/certificates submitted by the candidates for the purpose of their admission in the Polytechnics, which shall be verified by the institution from the issuing authority. The Principal Authority of the verifying institution shall be held solely responsible for any ineligible/ irregular admission made in the Polytechnics.
5. If any candidate is admitted on the basis of the information submitted by him/ her, which is found to be incorrect/ false later on, his/ her admission shall be cancelled and all fees/ dues paid by him/ her shall be forfeited. The DTE&T, Odisha/ Institute may also take further action, as deemed fit, against the candidate and his/ her guardian in accordance with provisions of law.
6. Fulfilling eligibility for Diploma Engineering/ D-Voc/ Diploma Engineering (Lateral Entry)/ Non-Engineering courses with respect to qualification shall be proved by the candidate at the time of document verification at the allotted institution. The candidate may seek admission at his/her own risk and cost and if he/ she is found ineligible at any time, his/ her entire dues shall be forfeited and his/her admission shall be cancelled for which he/she shall have no claim, whatsoever.
7. Candidates seeking admission in Private unaided institutions are advised to ensure that they are lawfully admitted failing which, they shall not be authenticated by the DTE&T and shall not be registered by the State Council for Technical Education & Vocational Training (SCTE&VT), Odisha and they themselves shall be responsible for any such lapse.
8. The decision of the DTE&T, Odisha and Chairman of the Diploma Admission Committee in all matters relating to the admission shall be final and binding.



9. All disputes pertaining to counseling and selection for making admissions to all Diploma Courses for the session 2024-25 are subject to the jurisdiction of Courts at Cuttack only. The DTE&T, Odisha shall be the legal authority in whose name the State may sue or may be sued for this purpose. No suit, prosecution or other legal proceedings shall lie against the State of Odisha or any Officer of the State Govt. or the Counseling Agency or SCET&VT, Odisha for anything which is done in good faith or intended to be done for the purpose of Diploma Admission and Counseling.

10. Always quote your Common Application Form (CAF) Number & User-ID while making correspondence regarding admission to Diploma Courses.





# ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

(A STATUTORY BODY OF THE GOVERNMENT OF INDIA)

Nelson Mandela Marg, Vasant Kunj, New Delhi – 110070

Ph : 011 - 29581000 Website : [www.aicte-india.org](http://www.aicte-india.org)

## PUBLIC NOTICE

All India Council for Technical Education (AICTE) has been empowered inter alia under section 10(n) of AICTE Act to "take all necessary steps to prevent commercialization of technical education". It has come to the notice of the Council that:

- Some of the AICTE approved Technical Institutions are admitting students to technical education programmes long before the actual starting of an academic session; collecting full fee from the admitted students; and, retaining their school institution's leaving certificates in original;
- Some Institutions are also reportedly confiscating the fee paid, if a student fails to join by such dates.
- Certificates in original are being detained by institutions to force retention of admitted students.
- The time limit for students to join the courses / programmes is also being advanced in some cases unrealistically so as to pre-empt students / candidates from exercising other options of joining other institutions of their choice.
- Some of the Institutes are not following the AICTE prescribed pay scales, salary of faculty & staffs are not paid timely.

## AICTE REFUND POLICY

In the event of a student/candidate withdrawing before the starting of the course, the entire fee collected from the student, after a deduction of the processing fee of not more than ₹1000/- (Rupees One thousand only) shall be refunded/returned by the Institution. It would not be permissible for Institutions to retain the School / Institution Leaving Certificates in original. If a student leaves after joining the course and if the vacated seat is consequently filled by another student by the last date of admission, the Institution must refund the fee collected after a deduction of the processing fee of not more than ₹1000/- (Rupees One thousand only) and proportionate deductions of monthly fee and proportionate hostel rent, where applicable. In case the vacated seat is not filled, the Institution should refund the security deposit and return the original documents. Institution should not demand fee for the subsequent years from the students cancelling their admission at any point of time. Fee refund along with the return of Certificates should be completed within 7 days.

## PENALTY CLAUSE

Institutions not following guidelines issued by the Council regarding refund of fee on cancellation of admission or delaying refunds shall be liable to any one or more of the following punitive actions by the Council:

- Fine for non-compliance of refund of fee levied against each case shall be twice the total fee collected per student
- Suspension of approval for supernumerary seats, if any, for one Academic Year
- Reduction in "Approved Intake"
- No admission in one/more courses for one Academic Year
- Withdrawal of approval for Programme/Course

## WHOM TO APPROACH

In exercise of the powers conferred upon it under clause 1 of section 23 of the AICTE Act, 1987 (52 of 1987), All India Council for Technical Education (AICTE) has framed the AICTE (Establishment of Mechanism for Grievance Redressal) Regulations, 2012 and has notified those Regulations vide notification F.No. 37-3/Legal/2012 dated 25-05-2012. A copy of the Regulations is available on the AICTE web portal [www.aicte-india.org](http://www.aicte-india.org)>Bureau>Administration>Rules & Regulations.

These Regulations provide for (1) Establishment of a **Grievance Redressal Committee** in each technical Institution approved by the AICTE; and (2) Appointment of **Ombudsman**, by the affiliating Universities for the purpose of redressal of grievance of the students, parents and others.

Accordingly, all AICTE approved Institutions/Affiliating Universities shall comply with the above Regulations. They shall publish detailed information, including name, addresses etc. regarding constitution of the Grievance Redressal Committee, the OMBUDSMAN and its registry etc., in their website (public domain), prospectus and Notice Boards for wide publicity.

All aggrieved students, their parents & others may henceforth approach the Grievance Redressal Committee (GRC) of the institution in the first instance; and if they are not satisfied with the decision of the committee, they may send their appeal to the "OMBUDSMAN" directly. The 'OMBUDSMAN' shall exercise its powers to hear those grievances and ensure its disposal within one month of the receipt of the appeal."

**All the AICTE approved institutions and affiliating Universities are directed to comply the above instructions.**





ज्ञान-विज्ञान विमुक्तये

आचार्य मनिष र. जोशी  
सचिव

Prof. Manish R. Joshi  
Secretary



सत्यमेव जयते



आज़ादी का  
अमृत महोत्सव

विश्वविद्यालय अनुदान आयोग  
University Grants Commission

(शिक्षा मंत्रालय, भारत सरकार)  
(Ministry of Education, Govt. of India)

D.O. No.F.2-71/2022 (CPP-II) (C-114546)

12<sup>th</sup> June, 2024 / 22 ज्येष्ठ, 1946

**Subject: Fee Refund Policy 2024-25**

आदरणीय महोदया/महोदय,

The University Grants Commission receives many representations/complaints from students/parents on the non-refund of fees by the Higher Education Institutions (HEIs) on cancellation/withdrawal of admissions.

2. Students should be allowed a full refund of fees within a specified period to enable them to opt for a course of their choice.

3. The Commission has considered the matter in its 580<sup>th</sup> meeting held on 15 May 2024, and after considering the relevant factors decided, the following fee refund policy for the academic session 2024-25:

- Notwithstanding anything contained in any guidelines/ prospectus/ notification/ schedule, a full refund of fees shall be made by the HEIs on account of all cancellations of admissions/migrations of students up to 30 September 2024 and with a deduction of not more than Rs. 1,000, as a processing fee, up to 31 October 2024.
- It shall apply to all higher education institutions, whether established or incorporated by or under a Central Act or a State Act, and every institution recognized by the University Grants Commission under clause (f) of Section 2 of the University Grants Commission Act, 1956 and to all institutions deemed to be a University declared as such under Section 3 therein and to all higher education institutions affiliated to a University.
- These guidelines would also be applicable to organizations, consortiums, committees, associations, etc., constituted for the purpose of conducting counselling or processing admissions and collecting fees on behalf of participating HEIs, and the HEI concerned will be responsible for refund fees.
- For any admission schedule extending/commencing beyond/after 31 October 2024, the provisions contained in the UGC Notification issued in October 2018 on Refund of Fees and Non-Retention of Original Certificates shall apply (reproduced below for ready reference):

Category	Percentage of Refund of fees*	Point of time when notice of withdrawal of admission is received in the HEI
(1)	100%	15 days or more <b>before</b> the formally notified last date of admission
(2)	90%	Less than 15 days <b>before</b> the formally notified last date of admission
(3)	80%	15 days or less <b>after</b> the formally notified last date of admission
(4)	50%	30 days or less, but more than 15 days <b>after formally</b> notified last date of admission
(5)	00%	More than 30 days <b>after</b> formally notified last date of admission

Cont...

- e. This policy will remain in force for subsequent academic sessions until the issuance of a revised policy by the UGC.

4. It may also be noted that the UGC has notified the Redressal of Grievances of Students Regulations, 2023, wherein "*delay in, or denial of, the refund of fees due to a student who withdraws admission within the time mentioned in the prospectus, subject to guidelines, if any, issued by the Commission, from time to time*" has been defined as one of the grievances.

5. The Higher Education Institutions are requested to ensure compliance with the fee refund policy for the academic session 2024-25 and redress any grievance by the provisions of the University Grants Commission (Redressal of Grievances of Students) Regulations, 2023.

6. Any HEI violating the provisions of UGC Fee Refund Policy 2024-25 shall be liable for punitive action as notified in Clause 5 of the UGC Notification on Refund of Fees and Non-Retention of Original Certificates issued in October 2018.

सादर,

भवदीय,



(मनिष जोशी)

सेवा में,

सभी विश्वविद्यालयों के कुलपति।

सभी महाविद्यालयों के प्राचार्य।



## **E) RESEARCH**

- Research and Development Cell

### **Objectives:**

- Promote a culture of research
- Facilitate research funding
- Develop industry collaborations
- Protect intellectual property
- Provide research infrastructure
- Organize workshops and seminars
- Support student research projects

### **Functionality:**

- Research proposal development
- Project management
- Intellectual property management
- Industry liaison
- Resource management
- Dissemination of research findings
- Capacity building

# **Centre of Excellence Developed Under MODROB Scheme**

## **Automated Machining**

The installation of automated machines like CNCs under the MODROB program has significantly augmented the facilities of our Institute/Department. These advanced machines have enhanced our technical infrastructure, enabling hands-on training for students and fostering industry-relevant skill development. They support complex machining processes with high precision, making them ideal for research, prototyping, and practical demonstrations. The integration of CNCs has also facilitated interdisciplinary projects and collaboration, contributing to a more innovative learning environment. This upgrade aligns with our vision to bridge the gap between academia and industry, empowering students to excel in competitive technical domains.



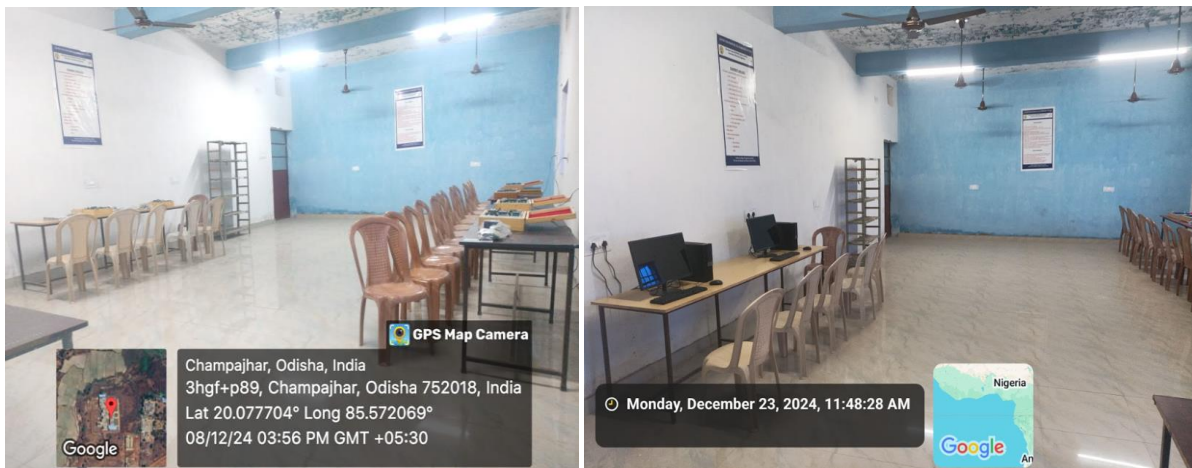
### **LIST OF EXPERIMENTS**

1. Study of computer integrated system in Manufacturing.
2. Study of CNC Programming.
3. Simulation of CNC Lathe Operation (Facing Cycle).
4. Simulation of CNC Lathe Operation (Turning and Step turning Cycle).
5. Simulation of CNC Lathe Operation (Threading and Grooving Cycle).

# **Centre of Excellence Developed Under MODROB Scheme**

## **Advanced VLSI and Embedded System**

This Laboratory has significantly augmented the facilities of our institute/department. It has enabled the acquisition of advanced tools and state-of-the-art equipment, fostering a cutting-edge research environment. Faculty and students now have access to industry-standard software for design and simulation, as well as high-performance hardware development boards, enhancing both learning and project execution. The programme has also facilitated collaborations with industry and research organizations, promoting skill development and innovation. This comprehensive support has elevated the quality of teaching, research, and hands-on training, preparing students to excel in VLSI and embedded systems industries.



### **LIST OF EXPERIMENTS**

1. Programming & Interfacing of different types of display, LEDs, LCD & Seven segment.
2. Programming & interfacing of relay buzzer control.
3. Programming & Interfacing of motor control.
4. Programming & Interfacing of input devices-dip switch, Tactile switch and 4X4 hex keypad.
5. Programming & Interfacing of ADC.
6. Programming & Interfacing of serial communication (RS-232).
7. Programming & Interfacing of EEPROM & rtc-i2c protocol.
8. Programming & Interfacing of DAC.
9. Programming of 8051 and all training kit.
10. Programming on ARM 7, PIC 16/32, Arduino Mega, 8051 microcontrollers etc.

## **DECLARATION (for Research and Development Cell)**

I, Dr. Ravi P Reddy, Principal, Indotech College of Engineering, Plot No-144, At/Po: Malipada, Via-Pallahat, Dist: Khordha, Odisha- 752018 do hereby declare that, Indotech College of Engineering, Plot No-144, At/Po: Malipada, Via-Pallahat, Dist: Khordha, Odisha is hereby establishing a Research and Development Cell in the institute as per AICTE guidelines mentioned in its notification AICTE, I/RB / 20251011 01/R&D Cell, dated 3<sup>rd</sup> January 2025

Details of the R & D Cell of the institute

Members

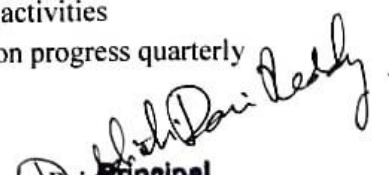
Sl No.	Name of the faculty in-charge	Designation	Contact/mail ID
1	Tapas Ranjan Sahoo	Assoc. Professor	<a href="mailto:tapas.sahoo@indotech.ac.in">tapas.sahoo@indotech.ac.in</a> 9692921156
2	Binapani Sethi	Assoc. Professor	<a href="mailto:Binapani.sethi@indotech.ac.in">Binapani.sethi@indotech.ac.in</a> 9438104146

### **Objective of the R&D Cell**

To foster research, innovation and industry-academia collaboration which will help the students and teaching staff to get aligned with the latest developments in the field of technical knowledge prevalent in industry and other areas of research

### **Roadmap of the R&D Cell**

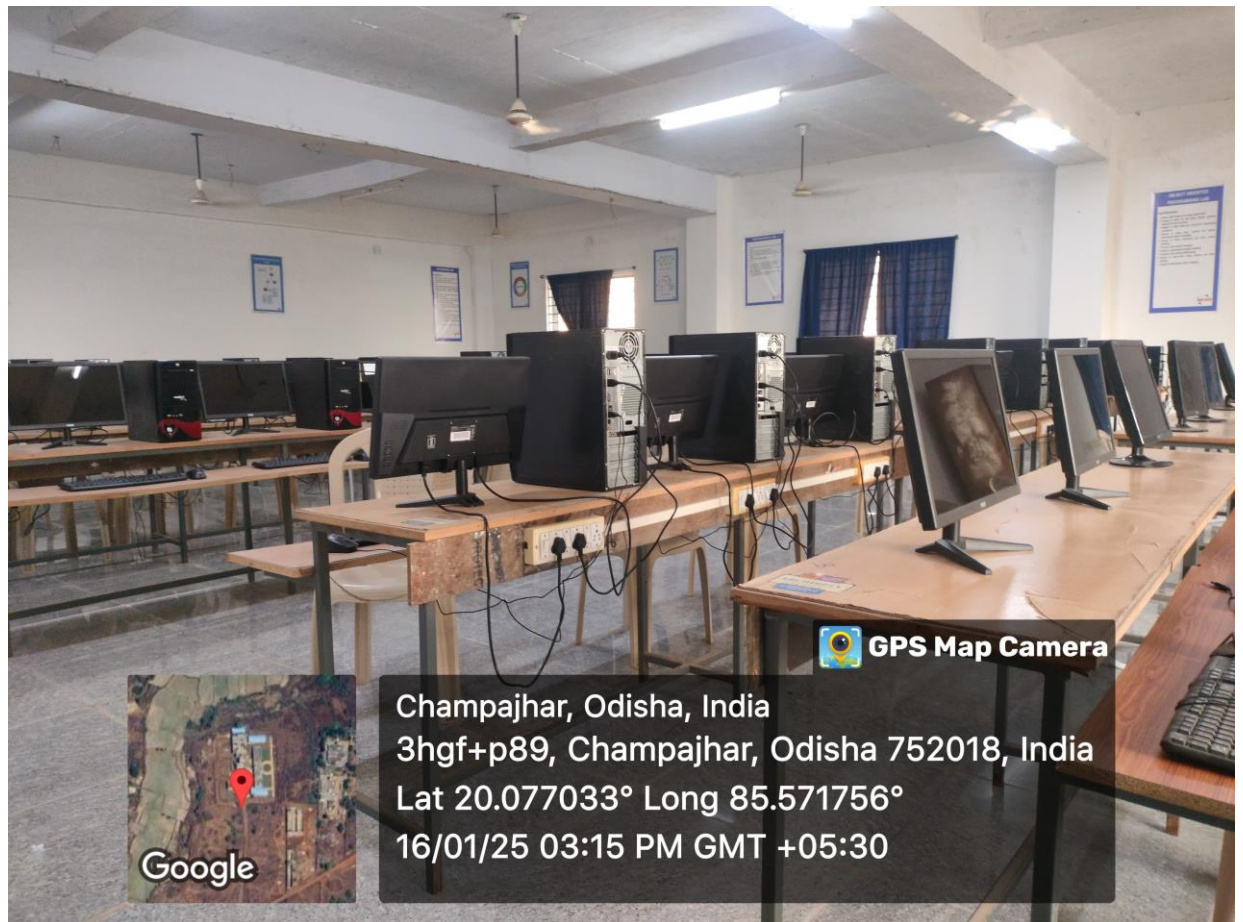
1. To conduct monthly meeting of the R&D Cell with all academic departments
2. To encourage student participation in research activities by encouraging innovative projects in final year
3. To set up a separate lab/workshop for research and tinkering activities
4. To record the research activities department wise and check on progress quarterly

  
Principal  
Indotech College of Engineering  
Bhubaneswar



- Central Facilities

Research Laboratories with High-end PCs with Legal Software been provided to students to carry out research.



## PART-F

### STUDENT LIFE



The campus life of students at Indotech College of Engineering is filled not only with academic activities but multiple extra-curricular aspects which helps them develop their overall personality to meet the challenges of the real world outside the campus. Few of them are as mentioned below

#### SPORTS ACTIVITIES

The college has facilities for both indoor and outdoor sports activities for students

- **Cricket**
- **Badminton**
- **Volleyball**
- **Table Tennis**
- **Chess**





There are many creative extra-curricular clubs for students where faculty members guide them towards honing their skills and creativity

- **Robotics Club**
- **Sports and Recreation Clubs**
- **Entrepreneurship and Innovation Clubs**
- **Quiz Club**
- **Tinkering Labs**
- **Coding Club**
- **Debate and Literature Club**

## **PLACEMENT CELL AND ITS ACTIVITIES**

The **Placement Cell** of Indotech College of Engineering plays a crucial role in supporting students' transitions from academics to the workforce. It organizes various activities aimed at enhancing students' employability and helping them secure internships, job placements, and career opportunities. Here are some common activities organized by the placement cell:



## A. Industry Interaction and Networking Events

- **Guest Lectures & Seminars:** Industry experts, alumni, or professionals from various sectors are invited to speak on current trends, career opportunities, and skills required in the job market.
- **Company Visits:** Organized trips to companies to give students a better understanding of the workplace environment and operations.
- **Networking Sessions:** Events where students can meet and network with potential employers, alumni, and industry professionals.

## B. Recruitment Drives

- **On-Campus Placement Drives:** Companies are invited to conduct recruitment drives directly on the college campus, where they interview and select students for internships or full-time roles.
- **Virtual Placement Drives:** These allow companies to recruit students remotely, particularly useful for global or large-scale recruitment processes.

## C. Pre-Placement Training (PPT)

- **Soft Skills Development:** Workshops on communication skills, team building, and leadership development.
- **Interview Preparation:** Mock interviews and group discussions to prepare students for real-time selection processes.
- **Resume Building Workshops:** Guidance on creating effective resumes and LinkedIn profiles to stand out to recruiters.
- **Personality Development:** Training to help students improve their confidence, grooming, and presentation for job interviews.

## D. Mock Assessments

- **Mock Interviews:** Simulated interviews conducted by industry professionals to give students a feel for the real process and help them improve their performance.
- **Mock Aptitude Tests:** Practice sessions on aptitude, reasoning, and logical reasoning tests that are commonly used by recruiters.
- **Group Discussions:** Organizing practice sessions for group discussions, which are commonly used in the selection process.

## E. Internship Opportunities

- **Internship Placement Drives:** Facilitate connections with companies offering internships in various fields to help students gain practical experience.
- **Internship Workshops:** Provide guidance on how to find, apply, and succeed in internship programs, which can serve as a stepping stone to full-time employment.

## F. Skill Development Programs

- **Certification Courses:** Partnerships with online platforms or institutions to offer students certification programs that enhance their skills in areas such as coding, project management, digital marketing, etc.
- **Industry-Specific Workshops:** Skill-building sessions tailored to specific industries (e.g., finance, engineering, IT, marketing).



## **G. Job Fairs and Career Expos**

- **On-Campus Career Fairs:** Events where students can interact with a wide variety of companies looking to hire for various roles.
- **Virtual Job Fairs:** Online events where students can access job openings, interact with recruiters, and participate in live chats or video interviews.

## **H. Alumni Networking**

- **Alumni Meetups:** The placement cell may organize events that bring together alumni to share their career experiences, offer advice, and mentor current students.
- **Alumni Database:** Maintaining a database of alumni who can help students with career advice, job referrals, or even internship opportunities.

## **I. Career Counseling and Guidance**

- **One-on-One Counseling:** Career advisors offer personalized counseling to help students identify their strengths, career goals, and ideal job paths.
- **Job Search Guidance:** Help with navigating job portals, understanding job market trends, and how to approach different industries.

## **J. Employer-Specific Training**

- **Company-Specific Workshops:** Certain employers may organize pre-placement talks and training sessions to help students understand the specific skills and competencies they are looking for in candidates.
- **Company Culture & Role Insights:** Detailed sessions where companies introduce their culture, work environment, job roles, and growth opportunities, helping students make more informed decisions.

## **K. Entrepreneurship Support**

- **Entrepreneurship Programs:** Encouragement for students to consider starting their own ventures through incubation centers, business plan competitions, and startup workshops.
- **Startup Job Placements:** Connecting students with opportunities at startups, where they may have the chance to take on diverse roles and gain a wide range of experience.

## **L. Post-Placement Support**

- **Feedback Mechanism:** After placement, the cell collects feedback from both recruiters and students to improve future placement processes.
- **Alumni Follow-ups:** Keeping in touch with placed students for updates on their career journey and potential future job opportunities.

## **M. Collaboration with Corporate and Industry Bodies**

- The placement cell often collaborates with corporate organizations, industry bodies, and recruitment agencies to understand hiring trends, recruit students, and organize joint events.

## **N. Placement Policies and Guidelines**

- **Guidelines for Students:** Providing clear information regarding the placement process, eligibility, and expectations from both students and companies.
- **Coordination with Faculty:** Ensuring faculty members support students' career development efforts and align academic learning with job market requirements.

## Student Data regarding placement in previous 2 academic years

### Placement Data of 2022-23

LEVEL	BRANCH	PLACED IN IT	PLACED IN NON IT	Lowest Package(In Lakhs)	Highest Package(In Lakhs)
		2022-23	2022-23	2022-23	2022-23
UG	ETC	1	0	2 Lakhs	3 Lakhs
UG	ME	0	13	1.8 Lakhs	3.6 Lakhs
UG	CE	2	12	2 Lakhs	3 Lakhs
UG	EE	2	6	2.5 Lakhs	3.4 Lakhs
UG	EEE	1	2	2 Lakhs	3.4 Lakhs
UG	CSE	4	0	3 lakhs	3.2 lakhs
DIPLOMA	ME	0	3	1.4 Lakhs	2.4 Lakhs
DIPLOMA	CE	0	1	1.4 Lakhs	2.4 Lakhs
DIPLOMA	EE	0	4	1.4 Lakhs	2.4 Lakhs

### Placement Data of 2023-24

LEVEL	BRANCH	PLACED IN IT	PLACED IN NON IT	Lowest Package(In Lakhs)	Highest Package(In Lakhs)
UG	ME	5	21	2.6 lakhs	4.0 lakhs
UG	CE	4	15	2.4 lakhs	3.6 lakhs
UG	EE	8	11	2.6 lakhs	4.0 lakhs
UG	EEE	11	6	2.6 lakhs	4.0 lakhs
UG	CSE	2	0	2.4 lakhs	3.2 lakhs
DIPLOMA	ME	0	3	1.8 lakhs	2.2 lakhs
DIPLOMA	CE	0	1	1.6 lakhs	2.0 lakhs
DIPLOMA	EE	0	2	1.8 lakhs	2.2 lakhs

## Details of Student Grievance Redressal Committee (GRC)

### GRIEVANCES REDRESSAL MECHANISM

As per the All India Council for Technical Education (Redressal of Grievance of Students) Regulations, 2019 vide F. No. 1-101/PGRC/AICTE/Regulation/2019 dated 07.11.2019, Indotech College of Engineering has set up a Grievances Redressal Mechanism to address the complaints/ Grievances of students and staff in a speedy and judicious manner.

Generally, it envisages the complaints regarding admissions, irregularities in established processes, victimization and/or harassment.

Complaints of other nature which may affect the performance and general development of a student are also admitted for redressal.

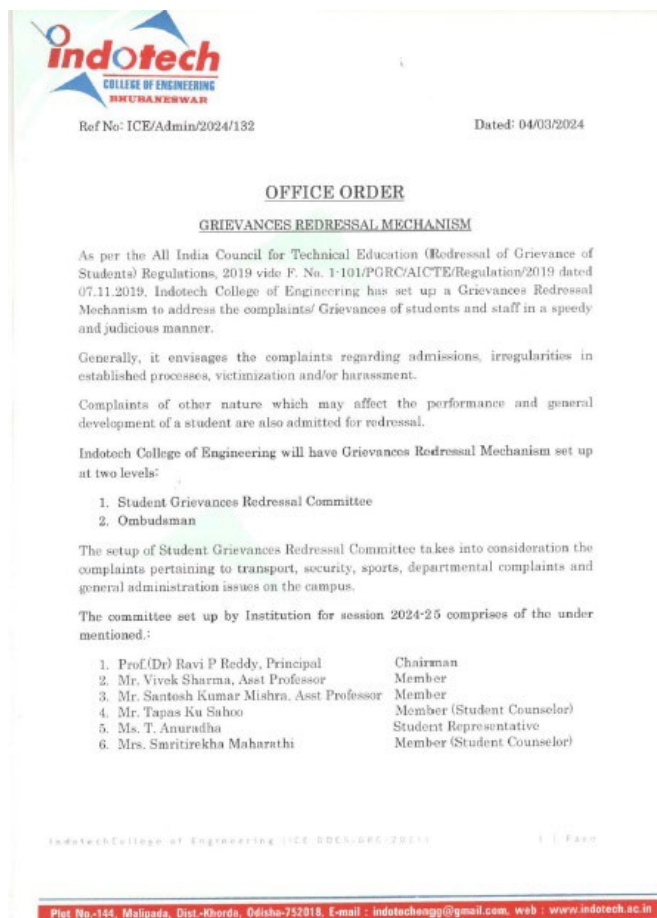
**Indotech College of Engineering will have Grievances Redressal Mechanism set up at two levels:**

- 1. Student Grievances Redressal Committee**
- 2. Ombudsman**

The setup of Student Grievances Redressal Committee takes into consideration the complaints pertaining to transport, security, sports, departmental complaints and general administration issues on the campus.

**The committee set up by Institution for session 2025-26 comprises of the under mentioned.:**

- |   |                            |
|---|----------------------------|
| 1. Prof.(Dr) Ravi P Reddy, Principal      | Chairman                   |
| 2. Mr. Vivek Sharma, Asst Professor       | Member                     |
| 3. Mr. Anil Kumar Mallick, Asst Professor | Member                     |
| 4. Mr. Tapas Ku Sahoo                     | Member (Student Counselor) |
| 5. Mr. Roshan Behera                      | Student Representative     |
| 6. Mrs. Smritirekha Maharathi             | Member (Student Counselor) |



**The committee at department will consist of the following:**

- |                        |             |
|------------------------|-------------|
| 1. Director/ Principal | Chairperson |
| 2. Course Coordinator  | Member      |
| 3. Mentor/Mentors      | Member      |

All departments are to display the information regarding mechanism of Grievances Redressal on notice boards within their jurisdiction.

**Procedure for submission of Complaints**

Any aggrieved student may submit an application giving full details, along with supporting documents, of the complaint addressed to the Chairman, Grievance Redressal Committee. The application may be handed over to the Office of the University Affairs. The office of the University Affairs would be responsible for forwarding the application to the concerned person.

**Procedure to be adopted by the Grievance Redressal Committee:**

1. The Grievance Redressal Committee shall fix a date for hearing the complaint, which shall be communicated to the Registrar and the grieved person either in writing or electronically, as may be feasible.
2. An aggrieved student may appear either in person or represented by such person as may be authorized to present his case.
3. Grievance Redressal Committee shall be guided by the principles of natural justice while hearing the grievances.
4. Grievance Redressal Committee shall ensure disposal of every application as speedily as possible as and not later than a month of receipt of the grievance.
5. On the conclusion of proceedings, the Grievance Redressal Committee shall pass such order, with reasons for such order, as may be deemed fit to redress the grievance and provide such relief as may be desirable to the affected party at issue.

**Appointment of Ombudsman**

Nominee of Affiliating University

**Action by Ombudsman**

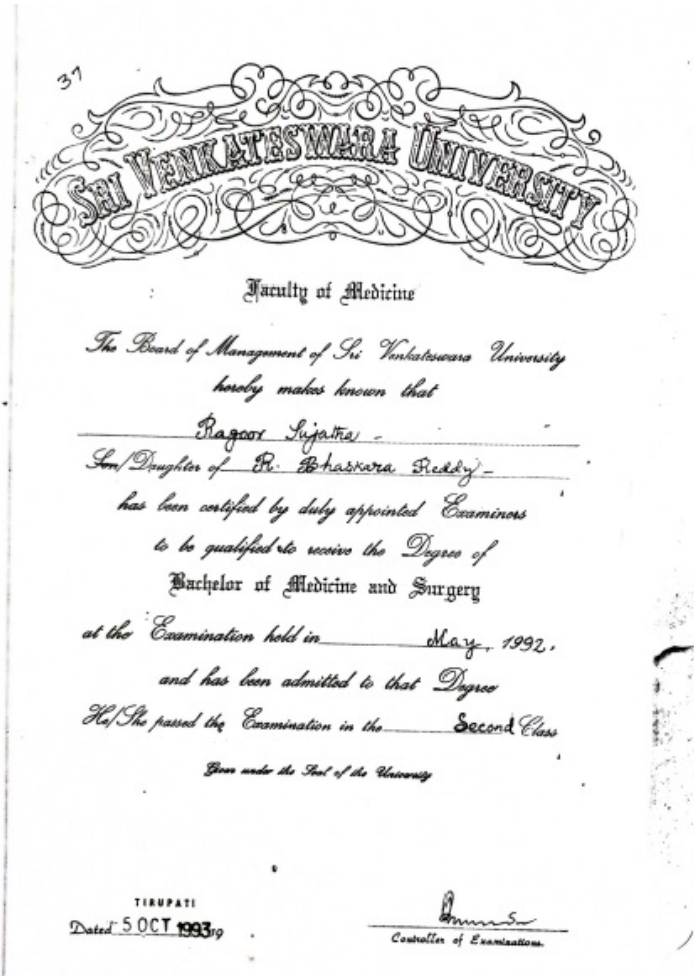
1. If the aggrieved student is not satisfied with the decision of the Grievance Redressal Committee of the institute, he/she may appeal to the Ombudsman by registering grievance with Dr. Ravi P Reddy, Principal of the institution.
2. The Ombudsman will follow the same procedure, as outlined above for the Grievance Redressal Committee, to hear and dispose the complaint.
3. In case of any false or frivolous complaint, the Ombudsman may order appropriate action against the complainant.



## Student Health and Counseling Facilities

Indotech College of Engineering has got medical facilities along with a designated doctor and round the clock health and wellness counselors for the benefit of students

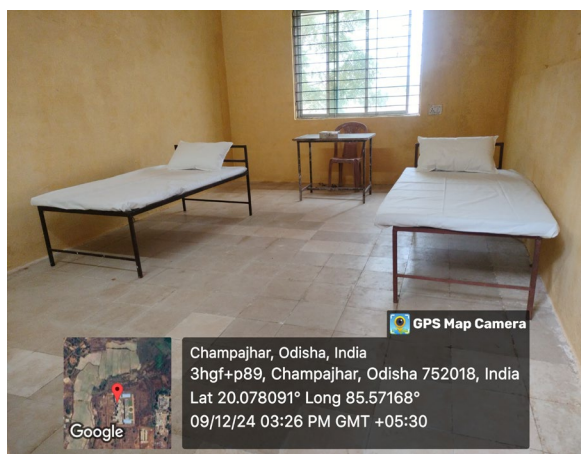
Name of the doctor – Dr Ragoor Sujatha



### Student Counselors

1. Tapas Kumar Sahoo (Male)
2. Binapani Sethi (Female)
3. Zahid Akhtar ( Wellness Coach)

## Sick Room and Counseling facilities at campus



### Details of Anti-Ragging Cell of the college

**Sub: Formation of College level anti-ragging committee and squads and implementation of UGC/ AICTE guidelines for 2025-26**

**Ref: Directives of Supreme Court of India, dated May 16, 2017 in SLP No. (s) 24295 of 2006 University of Kerala Vs Council, Principals', Colleges, Kerala & Ors (with SLP (C) No 24296-99/2004 & W.P. (Crl.) No. 173/2006 and SLP (C) No 14356/2005)**

As per the directions of Supreme Court of India and instructions from UGC/AICTE Indotech College of Engineering has formed Anti-Ragging Committee and Anti-ragging squads at campus level to oversee different areas of college for the implementation of the provisions of the verdict.

<i>Sl No</i>	<i>Name</i>	<i>Designation</i>	<i>Address</i>	<i>Email-id</i>	<i>Contact No</i>
1	Dr. Ravi P. Reddy	Principal	N3/32, IRC Village, Nayapalli, Bhubaneswar-751012	<a href="mailto:ravipreddy@gmail.com">ravipreddy@gmail.com</a>	9437079795
2	Mrs. Sonali Srichandan	Sarpanch (Mallipada Panchayat)	Plot no 144, Mallipada, Khurda-752018	<a href="#">not available</a>	06755-245122
3	Mr. Vivek Sharma	Asst Professor	N3/32, IRC Village, Nayapalli, Bhubaneswar-751012	<a href="mailto:vivek@indotech.ac.in">vivek@indotech.ac.in</a>	9437961970

4	Mr. Jubaneswa Mishra	Assoc. Professor	N3/32, IRC Village, Nayapalli, Bhubaneswar-751012	<a href="mailto:jubanashwa.mishra@gmail.com">jubanashwa.mishra@gmail.com</a>	0674-2551808
5	Prithvijeet Sahoo	Asst Professor	N3/32, IRC Village, Nayapalli, Bhubaneswar-751012	<a href="mailto:prithvijeet.sahoo@indotech.ac.in">prithvijeet.sahoo@indotech.ac.in</a>	8249382107
6	Mr. Soumya D Jena	Asst Professor	N3/32, IRC Village, Nayapalli, Bhubaneswar-751012	<a href="mailto:soumya.d.jena@indotech.ac.in">soumya.d.jena@indotech.ac.in</a>	9439316467
7	Miss Subhadra Sahu	Asst. Professor	N3/32, IRC Village, Nayapalli, Bhubaneswar-751012	<a href="mailto:subhadra.sahu@indotech.ac.in">subhadra.sahu@indotech.ac.in</a>	9337660540
8	Mr. Bikranta Harichandan	NGO Activist	Plot no 144, Mallipada, Khurda-752018	<a href="mailto:bikranta@gmail.com">bikranta@gmail.com</a>	06755-245122
9	Mr. Sourav Senani Suvankar	Asst. Professor	N3/32, IRC Village, Nayapalli, Bhubaneswar-751012	<a href="mailto:sourav@indotech.ac.in">sourav@indotech.ac.in</a>	0674-2551808
10	Mr. Harihara Mishra	College non-teaching Staff	N3/32, IRC Village, Nayapalli, Bhubaneswar-751012	<a href="mailto:Harihara.mishra@indotech.ac.in">Harihara.mishra@indotech.ac.in</a>	9861808040
11	Mr. Swoyam Siddha Routray	Student Representative	N3/32, IRC Village, Nayapalli, Bhubaneswar-751012	<a href="mailto:swoyamsiddharautaray@gmail.com">swoyamsiddharautaray@gmail.com</a>	8260863316
12	Panchu Muduli	Parent representative	Plot no 144, Mallipada, Khurda-752018	<a href="#">not</a> available	6370372880
13	Pabitra Muduli	Student Representative	N3/32, IRC Village, Nayapalli, Bhubaneswar-751012	<a href="mailto:pabitra.muduli@indotech.ac.in">pabitra.muduli@indotech.ac.in</a>	8093505801

In emergency the following may be contacted:

1. Mr. Soumya D Jena - 9439316467

**Punishments:** Depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee of the Institution, the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following:

1. Cancellation of admission
2. Suspension from attending classes

3. Withholding / withdrawing scholarship and other benefits.
4. Debarring from appearing in any test/ examination or other evaluation process.
5. Rustication from the institution for period varying 1 to 4 semesters.
6. Fine up to Rs 25000.

Following the orders of Hon'ble Supreme Court, AICTE has made it mandatory that each student must submit an Anti-ragging affidavit at the time of first registration and annually thereafter (As per Anti Ragging Regulations Published in 2009)

For details of Hon'ble Supreme court order or AICTE regulations on ragging please visit [www.antiragging.in](http://www.antiragging.in) or [www.amanmovement.org](http://www.amanmovement.org).

For any emergency, students may e-mail to [info@indotech.ac.in](mailto:info@indotech.ac.in).

The students are to follow the procedure as given below:

1. Log on to [www.antiragging.in](http://www.antiragging.in) or [www.amanmovement.org](http://www.amanmovement.org)
2. Fill the information as requested
3. Student will receive the affidavit through e-mail.
4. This must be printed and submitted to college at the time admission/ annual registration.

**Indotech**  
COLLEGE OF ENGINEERING  
BHUBANESWAR

Ref No: ICE/Admin/2024/131 Dated: 04/03/2024

**OFFICE ORDER**

Sub: Formation of College level anti-ragging committee and squads and implementation of UGC/ AICTE guidelines for 2024-25

Ref: Directives of Supreme Court of India, dated May 16, 2017 in SLP No. (s) 24295 of 2006 University of Kerala Vs Council, Principals', Colleges, Kerala & Ors (with SLP (C) No 24296-99/2004 & W.P. (Cr.) No. 173/2006 and SLP (C) No 14356/2005)

As per the directions of Supreme Court of India and instructions from UGC/AICTE Indotech College of Engineering has formed Anti-Ragging Committee and Anti-ragging squads at campus level to oversee different areas of college for the implementation of the provisions of the verdict.

Sr No	Name	Designation	Address	Email-Id	Contact No
1	Dr. Ravi P. Reddy	Principal	N3/32, IRC Village, Nayapalli, Bhubaneswar-751012	<a href="mailto:ravireddy@gmail.com">ravireddy@gmail.com</a>	9437079795
2	Mrs. Senani Srichandan	Sarpanch (Mallipada Panchayat)	Plot no 144, Mallipada, Khurda-752018	not available	06755-245122
3	Mr. Vivek Sharma	Asst Professor	N3/32, IRC Village, Nayapalli, Bhubaneswar-751012	<a href="mailto:vivek@indotech.ac.in">vivek@indotech.ac.in</a>	9437961970
4	Mr. Jubaneswa Mishra	Local Media Person	N3/32, IRC Village, Nayapalli, Bhubaneswar-751012	<a href="mailto:jubaneswa.mishra@gmail.com">jubaneswa.mishra@gmail.com</a>	0674-2551808

Indotech College of Engineering (ICE DCE Anti-Ragging-2021) 3 | Page

**Indotech**  
COLLEGE OF ENGINEERING  
BHUBANESWAR

5	Mr. Santosh Mishra	Asst Professor	N3/32, IRC Village, Nayapalli, Bhubaneswar-751012	<a href="mailto:santosh@indotech.ac.in">santosh@indotech.ac.in</a>	9437215160
6	Mr. Soumya D Jena	Asst Professor	N3/32, IRC Village, Nayapalli, Bhubaneswar-751012	<a href="mailto:soumya.d.jena@indotech.ac.in">soumya.d.jena@indotech.ac.in</a>	9439316467
7	Miss Soumya Sudarshini	Asst. Professor	N3/32, IRC Village, Nayapalli, Bhubaneswar-751012	<a href="mailto:soumya.sudarshini@indotech.ac.in">soumya.sudarshini@indotech.ac.in</a>	0674-2551808
8	Mr. Bikranta Srichandan	NGO Activist	Plot no 144, Mallipada, Khurda-752018	<a href="mailto:bikranta@gmail.com">bikranta@gmail.com</a>	06755-245122
9	Mr. Sourav Senani Suvankar	Asst. Professor	N3/32, IRC Village, Nayapalli, Bhubaneswar-751012	<a href="mailto:sourav@indotech.ac.in">sourav@indotech.ac.in</a>	0674-2551808
10	Mr. Sarang K. Routray	College non-teaching Staff	N3/32, IRC Village, Nayapalli, Bhubaneswar-751012	<a href="mailto:sarangk@indotech.ac.in">sarangk@indotech.ac.in</a>	0674-2551808
11	Mr. Swyam Siddha Routray	Student Representative	N3/32, IRC Village, Nayapalli, Bhubaneswar-751012	<a href="mailto:swyamssiddharoutaray@gmail.com">swyamssiddharoutaray@gmail.com</a>	0674-2551808
12	Mr. Babasuta Suta	Parent of Mr. Pratap Suta	Plot no 144, Mallipada, Khurda-752018	<a href="mailto:Babasuta@gmail.com">Babasuta@gmail.com</a>	06755-245144
13	Miss T. Anuradha	Student Representative	N3/32, IRC Village, Nayapalli, Bhubaneswar-751012	<a href="mailto:anuradham024@gmail.com">anuradham024@gmail.com</a>	6371070468

In emergency the following may be contacted:  
1. Mr. Soumya D Jena - 9439316467

Indotech College of Engineering (ICE DCE Anti-Ragging-2021) 3 | Page



# Details of SC and ST Development Cell of the college

**Formation of College level SC/ST/OBC committee as per the Scheduled Castes and the Scheduled Tribes (prevention of Atrocities) act, 1989, No. 33 OF 1989, dated 11.09.1989 for the session 2024-25**

The committee shall be functional as prescribed (As per the Scheduled Castes and the Scheduled Tribes (prevention of Atrocities) act, 1989, No. 33 OF 1989, dated 11.09.1989)

The chief convener of the committee will be Mr. Manoj Kumar Palei (Student Welfare Officer) and the details of other members of the SC/ST/OBC Committee are as listed below:

Name of the Member	Designation
Mr. Manoj Kumar Palei	Student Welfare Officer
Dr. Ravi P Reddy	Principal
Ms. Anil Kumar Mallick	Lecturer (Mech)
Miss Soudamini Tarai	Student Representative
Mr. Soumya Ranjan Sahoo (B.Tech)	Student Representative

## Objective and purpose of the committee:

The objective of the Committee formed for SC/ST/OBC at college level is to facilitate the students belonging to the prescribed scheduled castes and scheduled tribes into the proper academic environment of technical and professional courses. To encourage students from these social strata to undertake admissions at the institute and excel in all spheres of activity. The committee shall also facilitate the students to avail the scholarships announced by State/Central governments as and when they are constituted. To act as a student counseling team to those students who prefer undertaking these professional courses.

## Working of the committee (as defined below):

1. Any issues related to the welfare of the SC/ST candidates may be forwarded to the head of the committee at [info@indotech.ac.in](mailto:info@indotech.ac.in) and such issues will be taken up by the committee at the meeting to be called within 48 hours of receiving such documents (either in mail or through hard copy at the Administrative office in campus).
2. A team formulated by the head of the committee shall work with the Admission and Marketing department to encourage and counsel candidates from SC/ST background to undertake professional courses in our institutions.
3. The team shall facilitate and document the award of scholarships to suitable students as and when announced by State/Central Governments.



**Indotech**  
COLLEGE OF ENGINEERING  
Bhubaneswar

Ref No: ICE/Admin/2024/135

Dated: 04/03/2024

**OFFICE ORDER**

**Sub:** Formation of College level SC/ST/OBC committee as per the Scheduled Castes and the Scheduled Tribes (prevention of Atrocities) act, 1989, No. 33 OF 1989, dated 11.09.1989 for the session 2024-25

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The chief convener of the committee will be Mr. Manoj Kumar Palei (Student Welfare Officer) and the details of other members of the SC/ST/OBC Committee are as listed below:

Name of the Member	Designation
Mr. Manoj Kumar Palei	Student Welfare Officer
Dr. Ravi P Reddy	Principal
Ms. Anil Kumar Mallik	Lecturer (Mech)
Miss Sustama Pujhari	Student Representative
Mr. Pratap Suna	Student Representative

**Objective and purpose of the committee:**

The objective of the Committee formed for SC/ST/OBC at college level is to facilitate the students belonging to the prescribed scheduled castes and scheduled tribes into the proper academic environment of technical and professional courses. To encourage students from these social strata to undertake admissions at the institute and excel in all spheres of activity. The committee shall also facilitate the students to avail the scholarships announced by State/Central governments as and when they are constituted. To act as a student counseling team to those students who prefer undertaking these professional courses.

Indotech College of Engineering (ICE) DCES-SC/ST/OBC-2024

1 | Page

Plot No.-144, Malipada, Dist-Khorda, Odisha-752018, E-mail : indotechengg@gmail.com, web : www.indotech.ac.in

## Details of facilities at our campus for differently-abled person


The college has got the following facilities at the campus for the benefit of differently-abled person

1. Ramps
2. Barrier Free environment in the access to blocks
3. Special toilets for differently-abled



## PART-G

# ALUMNI OF INDOTECH COLLEGE OF ENGINEERING




Indotech  
college of engineering  
BHUBANESWAR

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### Indotech Alumni Association



Welcome to the Indotech Alumni Association. Our aim is to create a network and maintain a strong alumni association for the overall growth and progress of our Institution.

Indotech College Of Engineering has produced successful entrepreneurs, dedicated employees and what not. We want to bring all these people together on a single dais. This collective excellence is our contribution to the generation, the College and the society as a whole. Connect Communicate and Community - this motto in mind, we seamlessly connect with the College, faculty, students and fellow alumni.

There is a wide range of ways Alumni can contribute their time and support for the growth and development of the College, including but not limited to:

- Enhance the quality of our students by volunteering in such areas as referrals, master classes, interviewing and selection committees.
- Share your experiences and expertise in the classroom, helping with different student initiatives and career development

**Our prominent Alumni Committee Members**

Dr. Ragoor Sujatha	Dr. Ravi P. Reddy
Prof.Vivek Sharma	Prof.Bhavani Shankar Ragoor
Prof.Amit Singh	Prof.Deepak Behera

If you'd prefer, you can simply email your new details to [alumni@indotech.ac.in](mailto:alumni@indotech.ac.in), making sure to include your full name & your degree details. You can also contact us to fill the form below.


Your Details

Submit

Good things need not wait, so please register and also tell your friends to register.

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## The charter of the Indotech College of Engineering Alumni Association

### Preamble:

We, the members of the Alumni Association of ICE in order to foster a strong and enduring connection between alumni, current students, faculty, and the institution, hereby establish this charter to guide the activities, governance, and mission of the association.

### Article I: Name and Purpose

#### Section 1. Name

The name of this organization shall be the ICE Alumni Association.

#### Section 2. Purpose

The purpose of the Alumni Association is to:

- Foster a lifelong connection between alumni and ICE
- Support the institution's mission and goals.
- Promote professional development and networking opportunities for alumni.
- Provide assistance to current students through mentorship, scholarships, and other initiatives.
- Engage in charitable and community outreach activities aligned with the institution's values.

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## **Article II: Membership**

### **Section 1. Eligibility**

Membership shall be open to all individuals who have graduated from ICE or who have completed a minimum of 3 years of study at the institution.

### **Section 2. Rights and Privileges**

Members shall have the right to:

- Participate in events and activities organized by the Alumni Association.
- Vote in elections for the board of directors.
- Receive communications and updates regarding the institution and the association.

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## **Article III: Governance**

### **Section 1. Board of Directors**

The governance of the Alumni Association shall be vested in a Board of Directors, which shall consist of 7 members, including:

- President
- Vice President
- Secretary
- Treasurer
- [Other positions, such as Committee Chairs, Regional Representatives, etc.]

### **Section 2. Duties and Powers**

The Board of Directors shall:

- Oversee the activities and operations of the Alumni Association.
- Set policies and guidelines for the association.
- Elect or appoint officers and committee members.
- Approve the annual budget and manage financial matters.
- Organize events and initiatives to engage alumni and support the institution.

### **Section 3. Elections**

Board members shall be elected by the general membership of the Alumni Association. Elections shall occur annually and the process for nomination and voting shall be defined by the Board of Directors.

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## **Article IV: Meetings**

### **Section 1. Annual Meeting**

An annual meeting of the Alumni Association shall be held each year to discuss the organization's activities, elect officers, and conduct any other necessary business.

### **Section 2. Regular Meetings**

Regular meetings of the Board of Directors shall be held at least annually. Additional meetings may be scheduled as needed.



### **Section 3. Quorum**

A quorum for meetings of the Board of Directors shall consist of 15% of the members of the Board.

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## **Article V: Committees**

### **Section 1. Standing Committees**

The Alumni Association shall establish committees to carry out specific tasks, such as:

- Event Planning Committee
- Membership and Outreach Committee
- Scholarship Committee
- Fundraising Committee

### **Section 2. Committee Leadership**

Each committee shall be chaired by a member of the Board of Directors or a designated alumni member. The committee's leadership and members shall be appointed by the Board.

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## **Article VI: Finances**

### **Section 1. Fiscal Year**

The fiscal year of the Alumni Association shall begin on 1<sup>st</sup> April and end on 31<sup>st</sup> March

### **Section 2. Budget**

The Board of Directors shall prepare and approve an annual budget for the organization, outlining projected income, expenses, and financial goals.

### **Section 3. Fundraising**

The Alumni Association may engage in fundraising activities to support its programs and initiatives. All fundraising efforts must align with the mission and values of the institution.

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## **Article VII: Amendments**

### **Section 1. Amendments**

This charter may be amended by a two-thirds vote of the Board of Directors, followed by approval by the general membership at the next annual meeting.

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## **Article VIII: Dissolution**

### **Section 1. Dissolution**

In the event of the dissolution of the Alumni Association, any remaining assets after the settlement of debts shall be transferred to ICE or another nonprofit organization aligned with the goals of the Alumni Association.



## **Current office Holders of ICE Alumni Association**

- President – Sourav Senani Suvankar
- Vice President – Sunil Pradhan
- Secretary – Asutosh Pradhan
- Treasurer – Roshan Behera

### **PART-H**

#### **INFORMATION CORNER**

<b>Circulars and Notices</b>	<b><a href="https://www.indotech.ac.in/index.php?id=newsevents">https://www.indotech.ac.in/index.php?id=newsevents</a></b>
<b>Announcements and News</b>	<b><a href="https://www.indotech.ac.in/index.php?id=life@indotech">https://www.indotech.ac.in/index.php?id=life@indotech</a></b>
<b>Job Openings and Placements</b>	<b><a href="https://www.indotech.ac.in/index.php?id=placement">https://www.indotech.ac.in/index.php?id=placement</a></b>
<b>Admission Procedure</b>	<b><a href="https://www.indotech.ac.in/index.php?id=whyindotech">https://www.indotech.ac.in/index.php?id=whyindotech</a></b>
<b>Picture Gallery</b>	<b><a href="https://www.indotech.ac.in/index.php?id=gallery">https://www.indotech.ac.in/index.php?id=gallery</a></b>

### **PART-J**

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**Odisha.**  
**Phone: 0674-2551808**

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### Google Map of the college

