

## OFFICE ORDER

**Sub: Sexual Harrassment of Women at workplace- Constitution of Internal Complaints Committee (ICC).**

In the terms of Sexual Harassment of Women at Workplace (Prevention, Prohibition & Research) Act, 2013, with a view to provide protection against sexual harassment of women at workplace and for the prevention and redressal of complaints of sexual harassment and for matters connected therewith or incidental thereto, the Internal Complaints Committee (ICC) comprising the following members have been reconstituted in respect of all departments located in Indotech College of Engineering, Khurda.

The Chairperson of the committee will be Mrs. Ema Pattanaik (Asst Professor,ETC) and the details of other members of the ICC are as listed below:

<b>Name of the Member</b>	<b>Designation</b>
Mrs Ema Pattanaik	Asst Professor,ETC
Mrs Smrutirekha Maharathi	Associate
Miss Sanghamitra Biswal	Sr. Lecturer, Mechanical
Dr. Ravi P Reddy	Principal
Mrs Minakshi Harichandan	Ex-Chairperson(Khurda Block)
Miss Payal Priyadarshini	Sr. Lecturer, Civil

**Objective and purpose of the committee:**

To sensitize and prohibit the incidents of sexual /gender based harassment at workplace pertaining to the academic environment of the educational institution. To address the complaints received thereof and create a positive workspace where such incidents are discouraged in future.

**Working of the committee:**

Any staff/student/plaintiff may forward such a complaint in written form (hard copy) as well a mail is to be sent to [info@indotech.ac.in](mailto:info@indotech.ac.in)

On receiving a complaint the convener shall call upon the committee members to

